

WOMELSDORF BOROUGH COUNCIL MEETING
Held at 101 W. High Street on October 3, 2023

Council President Bruce A. Edwards called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Attendees: Council Members: David Craft, Council President Bruce Edwards, Cindy Hopple, Connie Keller, James Mellon Sr, Hector Feliciano (arrived at 7:18 pm), Shannon Windley, Mayor Jennifer Gettle (arrived at 7:24pm), Borough Manager- Michael Williams, Secretary – Beth Sattizahn, Maintenance Manager- Carl Liptak, Police Chief- John Pontician, Solicitor- Julia Adams, Engineer- Jim McCarthy and Spencer Ericke

Minutes: **Motion** by Mrs. Hopple, seconded by Mr. Craft to approve the September 5th, 2023 minutes as presented. Motion carried. **Motion** by Mr. Mellon, seconded by Mr. Craft to approve the September 20th, 2023 minutes as presented. Motion carried.

Bills to be Paid: **Motion** by Mrs. Hopple, seconded by Mr. Mellon to approve the list of bills to be paid in the total amount of \$89, 999.42. Motion carried.

Payroll: **Motion** by Ms. Keller, seconded by Mr. Mellon to pay the current payroll. Motion carried. **Motion** by Mrs. Hopple, seconded by Mr. Craft to pay payroll between meetings. Motion carried.

Communications: Request received for the Womelsdorf Fire Police to assist at the Robesonia Jack Frost Parade on November 5th, 2023. **Motion** by Mrs. Hopple, seconded by Mr. Mellon to assist as requested. Motion carried.

Citizens to be heard: None

Public Works – New Shed has arrived for Maintenance Shop. Discussion of Mill Street swale erosion. Curbs on Good are to be repaired by CMS per McCarthy. The 2002 550 Borough Truck did not pass inspection. A second quote will be obtained. The pool will be emptied. Ms. Keller located the company who installed the original pool filter and will forward information to Mr. Williams. Leaves will be picked up in the Borough beginning October 15th. Borough Secretary will post information from Newsletter on Borough website and Facebook as a reminder to residents.

Old Business – Mr. Mellon reported a quote was received by Seal Tec to fill cracks on the pool parking lot. Discussion on also sealing cracks in ballfield parking lot at the same time for cost effectiveness. **Motion** by Mrs. Hopple, seconded by Mr. Craft for Mr. Mellon to contract up to \$2,000 to seal cracks in pool parking lot and ballfield. Motion carried.

Borough Manager – Mr. Williams reviewed Swimming Pool financials, Budget vs. Actual and a 5-year review. Payment request from Foster and Foster for a GASB Report. **Motion** by Mrs. Hopple, seconded by Mr. Mellon to authorize \$750 from each pension plan to pay for cost of the GASB Report. Mr. Williams mailed a letter to Heidelberg Township Supervisors regarding posting traffic signs near West Elementary School on Route 419.

Solicitor- Ms. Adams reported additional changes were made by the Borough to the Employee Handbook and are to be emailed back to Mr. George for implementation.

Engineer – Reviewed monthly report. Final plans were received for East High Sub-division. **Motion** by Mrs. Hopple, seconded by Ms. Keller to acknowledge and accept 90-day extension for the Ballpark Plaza. Motion carried. The annual MS4 report was submitted. Local grant submitted for the War Memorial.

Mrs. Windley – First meeting of Rec Board with new members will be held October 4th.

Mr. Mellon – Will attend CELG Open House on October 17th to represent the Borough. Next October, Borough Meeting will be scheduled not to conflict dates.

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Ms. Keller – Library reported a successful Fall Fest. It was reported the Book Sale also did well. Advertising for a fulltime Librarian, and part-time desk clerks. **Motion** by Ms. Keller, seconded by Mrs. Hopple to appoint Wendy Marshall and Bonnie Paparella to the Library Board. Motion carried. Discussion of credentials and ‘ways’ to hire Librarian as Borough employee. Mrs. Hopple suggests a meeting with Library and Borough Council to entertain creative ways to recruit a Librarian after Mr. Edwards gets information from Systems.

Mr. Craft – The fire company is in the early stages of expanding the engine house. Pumper Grant is still in process.

Mr. Feliciano – Nothing to report.

Mrs. Hopple – Water Authority completed sidewalk repair after new hydrants installed. Mrs. Edwards is working on landscaping areas at the pool and library.

Mayor Gettle – Mayor Gettle had a request from the Womelsdorf Fire Police to purchase 8 long sleeve polo shirts for fire police from Rockhound. **Motion** by Mrs. Hopple, seconded by Ms. Keller to approve purchase for \$316. Motion carried. **Chief Pontician** reviewed the monthly report. Discussion of scams by way of fraud phone calls being reported, and a method to inform residents. Borough Secretary will post information on web page and Facebook page advising residents to talk to family and friends who may not access the internet. Mayor Gettle suggests adding it to next newsletter also.

Mr. Edwards – Discussion of correct cans used for Recycle vs. Trash. Borough Secretary to add a line to Trash Bill for residents to use correct Recycle cans. COG will begin its next contract discussion in January 2024.

New Business- Motion by Mrs. Hopple, seconded by Mr. Feliciano to accept the grant from Imagine Berks Plan for the Splashpad Grant. Motion carried.

Executive Session began at 8:11 pm. Executive Session ended at 8:32 pm. Interviews for Borough Secretary have been completed. **Motion** by Mr. Feliciano, seconded by Mr. Mellon to offer Ms. Charmaine Beck the full-time Borough Secretary position and also assist with the Police Department at the rate of \$20 per hour, after a 6-month probationary period, increasing to \$21 per hour. **Motion** by Mr. Mellon, seconded by Mrs. Windley in the event Ms. Beck declines, to make the same offer to Ms. Rachel Vaugh.

Motion by Mr. Mellon, seconded by Ms. Keller to adjourn the meeting at 8:35pm. Motion carried. Meeting adjourned.

Respectfully Submitted,

Beth Sattizahn, Secretary

