

WOMELSDORF BOROUGH COUNCIL MEETING
Held at 101 W. High Street on
MAY 1, 2018

This Meeting was called to order by Council President Bruce Edwards at 7:00pm beginning with the Pledge of Allegiance.

PRESENT

Council Members: Josh Fidler, Carl Liptak, Connie Keller, Cindy Hopple, Wayne Miller, Lori Fitterling, and Bruce Edwards; Mayor-Jen Gettle, Solicitor-Andy George Esq., Engineer-Chuck Hess, Chief Pontician and Secretary-Mickey Balistrieri

ABSENT

Junior Council Member-Jennica Pearson

GUESTS

Carolyn Shattuck, Arnel and Sharon Greth, Dave Randler, Jason Donaldson, John Ludwig, Jon Claypoole, Dwain Martin and Allison Huyett-Reading Eagle Reporter

Motion by Mr. Miller, second by Mr. Liptak to accept the April 3, 2018 Council Meeting Minutes as presented. Motion carried. The April 17, 2018 Workshop Minutes were not transcribed yet.

Motion by Mr. Hopple, second by Mr. Liptak to accept the list of bills to be paid in the amount of \$33,775.47. Motion carried.

Motion by Mr. Liptak, second by Mr. Miller to ratify the payment to UGI in the amount of \$322.23. Motion carried.

Motion by Mr. Fidler, second by Mrs. Fitterling to pay payroll between meetings.

COMMUNICATIONS

A list of communications was given to Council Members, with the following action taken:

Motion by Ms. Keller, second by Mr. Fidler to accept with regrets the resignation of Nancy Carrington from the Library Board of Trustees. Motion carried. **Motion** by Mrs. Hopple, second by Mrs. Fitterling to appoint Trista Oxenrider to fulfill the seat vacated by Nancy Carrington. Motion carried.

CITIZENS TO BE HEARD

Arnel Greth-Property owner of 123 W. High Street reported problems with his pavement; the ground underneath is being washed away. Council will contact Kraft Codes to look at the sidewalk and downspouts. Mr. Greth also reported that when Penn DOT redid the handicap sidewalks on High Street, they did not update the ones in front of his home. Mr. Greth reported that the trucks delivering to P & J's and customers cannot back their trucks into the parking spaces and run up over the curbing.

Carolyn Shattuck-115 N. Water Street, offered drainage thru her property if needed for the N. Water Street improvements. Mr. Hess explained the project design to Mrs. Shattuck. A temporary construction easement is needed to put in some of the storm drain system. We will need to grade back on that hillside a little bit, then would be restoring it with seed. Mr. Hess will be in touch with the Shattuck's in the next couple of weeks.

SOLICITOR

Solicitor George requested an executive session later for litigation purposes.

ENGINEER

105 Mill Road-Waiver Request-Mr. Hess reported that Dwain Martin is proposing to demolish the old barn, and put up a new building for a home occupation of handcrafted lighting made of wood and wrought iron. The handcrafted primitive style lighting would be shipped out via UPS or delivered by Mr. Martin. Mr. Hess has asked that the utilities be indicated, configuration for the driveway, zoning items for parking, amount of parking, painted white lines, curb stops, etc. There is a reduction in impervious coverage. An E & S Plan will be needed for this site. Mr. Martin needs to verify that water and sewer won't be requiring any additional service than what is needed now. New water and sewer service laterals need to be constructed according to the authorities standards. Mr. Hess's main concern is addressing the placement of the driveway. **Motion** by Mr. Liptak, second by Mr. Fidler to grant a waiver from land development process conditioned on addressing the items in Mr. Hess's letter of review. Motion carried.

MS4 Permitting-Mr. Hess reported that the MS4 reports were submitted to DEP, and we will be waiting on the scheduling of the audit.

Water Street Paving Project-Mr. Hess presented a bidding schedule; the project will be advertised on Pennbid as well as in the newspaper as required. Preconstruction would be in August, with work starting Tuesday, September 4th, and finished no later than November 6th, giving the contractor sixty (60) days. **Motion** by Mr. Liptak, second by Mrs. Fitterling to authorize McCarthy Engineering to move forward with the bid advertising. Motion carried.

Jefferson Street-Storm Water-We are trying to qualify for funding. The Conservation District has offered to put out an automatic counter for a 24 hour cycle. If we don't qualify for this funding, we have to look for another source of funding. Discussion on flooding and drainage issues.

Zoning Map-Discussion on roads/alleys misnamed on the zoning map. Mr. Hess reported that it is an easy fix, and can be relabeled.

MAYOR

New Baby-Mayor Gettle reported that Officer Yeager had a baby boy named Connor. Flowers were sent to her.

Chief Pontician reported the following:

- A Safety Awareness Program was held at the Library for the staff.
- The employer is back from repairs, and back in service.

- Officer Rey helps with the computers; he took a look at Mickey's computer and is willing to assist with getting an adequate system and converting the data over. The current computer is only 2 GB. Quotes to be obtained for the next meeting. Nan and Mickey's computers are the same age.
- Burglary at the pet store in the boot factory was in the newspaper. The case was solved, and the stolen items were returned. Minor thefts and attempted scams were also handled.

MR. FIDLER

Police Interviews-Mr. Fidler reported that three people were interviewed. One has a lot of experience, one a little bit of experience and one is just out of the academy. Chief Pontician will check on the backgrounds provided and a decision will be made.

Credit card machines-A dedicated device is a little bit more expensive at \$30.00 per month, one can be used seasonally costing about \$5.00 a month, there is a \$99.00 set up fee and 2.29% charge fee. Square reader (uses a phone) has no monthly fees, but charges 2.75%. The clover mini needs Wi-Fi. Mr. Fidler will bring more info to the next meeting on Square. Mrs. Fitterling is looking at using Pay Pal thru the web site; this wouldn't require a credit card machine.

Jason Donaldson reported the following:

- Pool pump motor needs rebuilt, propeller and face plate at a cost of about \$1,595.00. **Motion** by Mrs. Hopple, second by Mrs. Fitterling to authorize up to \$1,600.00 to have the pool pump motor rebuilt. Motion carried.
- Concerns with pool filters being 60 years old. Need to look at the mechanics in the filters. The cost to buy new would be \$45,000 - \$50,000. All three high rate filters are used to run the pool.
- Future repairs to budget for include; the baby pool filter room being rebuilt; pump & motor costs are \$7,000.
- Spouting is needed on the southeast side of the building. Jason will get to gutters as soon as the pool is painted.
- Jason found a company that makes a sturdier life guard chair than the stainless steel ones.
- Ballfield-work will begin on the ball field, fixing the mound, dragging the field, etc. Mrs. Fitterling is looking into netting, one pole will be needed.
- A. H. Moyer found the leaks, and they have been taken care of. The light buckets were also leaking.
- Street sweeper will be out as soon as the pool is ready to open.

Mr. Edwards reported that the County is providing free tire disposal. Mr. Fiant and the Police can give info to residents with tires. Discussion to look for good shade trees for the pool, Mrs. Hopple is looking into having them donated.

Sewer Plant-Jason reported that the Sewer Plant passed their DEP inspection with flying colors.

MR. LIPTAK

Insurance renewals-Mr. Liptak reported that the property values went up with the cost of inflation, and our insurance premiums went down \$700.00 a year. They are checking into lowering the 25 years of age limit for renting, they are suggesting no lower than 21 years of age.

They are checking into cyber insurance coverage, which we do not have. If we are going to be dealing with money, we would need something in place.

Fire Company Meeting-The Fire Co. had their first meeting for their anniversary celebration. They will meet again on May 21st. First Aid, CPR, AED training was held for the social quarter's employees.

Budget-3 to 5 year plan-Mr. Liptak would like to start looking into a three to five year expense plan; Mr. Liptak and Jason will start looking into the maintenance items.

Mr. Edwards called for an Executive Session at 8:49pm for personnel and litigation purposes. Council returned from the Executive Session at 9:20pm with the following action taken: **Motion** by Mrs. Hopple, second by Mr. Liptak that as of the first pay period of April, John Ludwig gets a \$1.00 an hour raise. Motion carried.

MS. KELLER

Nothing to report, it was all taken care of already.

Library-Mr. Edwards reported that this was the most successful run so far. There will be over \$14,000 coming in for the Library.

MRS. HOPPLE

Handbook-Mrs. Hopple reported a mistake in the handbook for elections. **Motion** made by Mrs. Hopple, second by Mr. Fidler that the handbook should read that the Borough Hall is closed for the Primary and General Election. The **Motion is Amended** by Mrs. Hopple and Mr. Fidler to say that the Borough Office is closed for the Primary and General Election. Motion carried. A second change to the handbook is the Personal Days. For this year, the four Personal Days will be honored. As of January 1st next year, it will change. If you use vacation or sick time; it *must* be used from the present year first, then you can go back to carryover. The present year must be used first.

Senior Expo-The Expo will be held on May 9th from 11:00am-7:00pm.

Administrative Day-The two girls were each given a beautiful terrarium.

MR. MILLER

Fire Company-Mr. Miller reported that the Fire Company was sponsoring a Mission BBQ fundraiser on Saturday, May 19th. Friday Night Cookouts begin in June.

Pool-Mr. Miller took the pool flyer to the Elementary School on April 24th. Mr. Miller sent a signup sheet around the Council table for Memorial Weekend and June 2nd & 3rd.

MRS. FITTERLING

Community Yard Sale-Scheduled for May 12th in the borough.

Rec Board-Mrs. Fitterling attended the Rec Board Meeting and reported that one of the members is trying to get advertising for the baseball field. They are also looking into new banners for our

residents. Pool Party for the Boro being planned, we need the use and occupancy figures for the pool.

MR. EDWARDS

PSAB Annual Conference-Will be held in Hershey on June 10-13. Mr. Edwards is planning to attend the conference and requested permission for payment of expenses. The registration package is \$270.00. **Motion** by Mr. Liptak, second by Mr. Fidler to pay for Mr. Edwards's room and registration package of \$270.00. Motion carried.

Benecon-A policy update is required for the compliance department at Benecon for Employee Medical Benefit Eligibility Continuation During a Leave of Absence. Please review for workshop meeting as this must be filled out and returned to Benecon.

Reminder: Workshop Meeting is Wednesday, May 16th due to the Primary Election on Tuesday, May 15th.

With no further business brought before Council, **Motion** by Ms. Keller, second by Mr. Fidler to adjourn the meeting. Motion carried. This Meeting adjourned at 9:38pm.

Respectfully Submitted,

Mickey Balistrieri,
Secretary