

WOMELSDORF BOROUGH COUNCIL MEETING
Held at 101 W. High Street on
March 2, 2020

This Meeting was called to order by Council Present Bruce Edwards at 7:00PM beginning with the Pledge of Allegiance.

PRESENT

Council Members: Josh Fidler, Jim Mellon, Cindy Hopple, Wayne Miller, and Bruce Edwards; Solicitor-Kourtney Bernecker, Engineer- Jim McCarthy, Mayor-Jen Gettle, Police Chief-John Pontician, and Secretary-Mickey Balistrieri.

ABSENT

Council Members: Connie Keller and Dave Moyer

GUESTS

Jody Hoover, Christine Delp, Trista Oxenrider and Lynn Kreider

Motion by Mr. Miller, second by Mrs. Hopple to accept the February 3, 2020 Council Meeting Minutes as present. Motion carried.

Motion by Mr. Fidler, second by Mr. Miller to accept the February 18, 2020 Workshop Meeting Minutes as presented. Motion carried.

Motion by Mrs. Hopple, second by Mr. Mellon to accept the list of bills to be paid in the amount of \$31,520.49. Motion carried. There are no bills to be ratified.

Motion by Mr. Miller, second by Mrs. Hopple to approve paying this week's payroll. Motion carried.

Motion by Mr. Fidler, second by Mr. Mellon to pay payroll between meetings. Motion carried.

COMMUNICATIONS

A list of Communications were given to Council Members with the following action taken:

Motion by Mrs. Hopple, second by Mr. Miller to authorize the Fire Police to assist Marion Township on May 16th with the 2020 Car Show if their schedule permits. Motion carried.

Motion by Mrs. Hopple, second by Mr. Fidler to accept, with regrets, Vicki Richards letter of resignation from the Rec Board as of February 21, 2020. Motion carried.

EMPLOYEES/BOARD MEMBERS/AUTHORITIES & COMMISSIONS

Library: Trista Oxenrider, President of the Womelsdorf Library Board thanked Council for their past and continued support of the library. Discussion about a game of Dungeons and Dragons that is being played. New players cannot join in until the game is completed. Mrs. Kreider asked Council Members and guests to "Save the Date" of Saturday, July 25th for the Fire & Ice Festival and 5K Run. The event was popular last year. In addition to the chili and ice cream, the

Run will also be held with runner's packages available. Sponsors are needed and chili competitors too.

OLD BUSINESS

Library Board Members: Jim Gibson - 1/1/2021, Diane Schwab Sullivan – 1/1/2021, Sarah Sechrist –1/1/2021, Tim Kreider – 1/20/22, Melissa Sansosti – 1/1/2022, Trista Oxenrider- 1/1/2023, and Danell Schoemaker – 1/1/2023. A letter of resignation is needed from Irene Sileski.

SOLICITOR

Street Cut Ordinance: Solicitor Bernecker reported that Andy did a review of the street cut ordinance. Discussion on what needs to be revised, signed agreements, escrow to be held, etc. Discussion on emergency work and utility workers.

Sidewalk Ordinance: Solicitor Bernecker reviewed the current sidewalk ordinance, it does provide that the property owner is responsible for the sidewalks. Inspection of sidewalk repair is recommended. Letters can be sent from Council regarding necessity of sidewalk repair and a time frame for completion. Discussion on having sidewalks checked during the rental inspections. The ordinance will be updated to contain the specifications that are required.

ENGINEER

4th Street repairs: Mr. McCarthy reported that the final work will be done in the Spring.

419 & SR 422 Traffic Signal Plan: J. F. Martin is waiting for the PennDOT Permits.

Linden Alley/Jefferson Street Water Drainage: The deadline for submission is May 1st.

Old boot factory street cut: Mr. Edwards reported that we should talk to Mr. Fiant about this.

Bunker Hill Road Repair: Recommendation from Mr. McCarthy on the process of CIR to repair this road. A cost estimate will be prepared.

2020 Road Work: Council determined that the following road work should be completed this year: Cherry Alley from Front Street to Second Street, Mulberry Alley from Front Street to Water Street, and Bunker Hill entire length.

Motion by Mr. Miller, second by Mr. Fidler to authorize Mr. McCarthy to advertise bids for Bunker Hill Road option A: CIR and overlay the entire length to Heidelberg Township and B: two bad areas at the bottom.; Add Alternate #1 Cherry Alley from Front Street to Second Street and #2 Mulberry Alley from Front Street to Water Street. Motion carried.

High Street Culverts: Discussion that the culverts on the North side of High Street being in bad shape, and the South side are in worse shape. Discussion on options for repairing.

MAYOR – Absent

Chief Pontician: Request for authorization to order a 2020 Ford Club Cadet Police Truck at a cost of \$33,000 plus \$3,800 for the stickers. This would be purchased from the \$40,000 budgeted for a police vehicle. The colors will match the SUV. This price is under the CoStars

Program. **Motion** by Mrs. Hopple, second by Mr. Fidler to order the new police truck. Motion carried.

MR. FIDLER

CPR-First Aide-Stop the Bleed: Training course for employees to be held on Thursday, March 12th at the Engine House.

Police Committee: Mr. Fidler reported that the Police Committee will be meeting next Monday to look over the Police Standard Operating Procedures, then they will be ready for approval from the Solicitor, Mayor and Council.

LED sign: No report until the next meeting.

Kennel Equipment: Snares to be purchased, and a Kennel/large dog crate for out at the Sewer Plant if that is okay.

MR. MELLON

Sewer Plant: Mr. Mellon attended the Sewer Authority meeting, he checked with them and they do not have any records for the pool. They will know more about the grant in May. John Kesselring will be emailing information received from PA One Call pertaining to any digging scheduled to be done in the Borough, prior to it happening.

Uniforms: **Motion** by Mr. Miller, second by Mrs. Hopple to authorize spending up to \$1,500 with RockHound Apparel. for uniforms for the Maintenance Department. Motion carried.

Office Door: Discussion on the Dutch door, possibly contacting Mr. Honingman or A. D. Moyer Lumber were suggested. Mr. Mellon will check into this.

Curbs & sidewalk: Mr. Mellon reported that RVS street address list was exported to Excel.

MS. KELLER-Absent

MRS. HOPPLE

Fire Co. Artwork: Mrs. Hopple reported that the Fire Company is selling copies of the pencil drawing artwork for \$10.00 each.

Discussion on a sofa that is sitting out on a sidewalk on S. 5th Street.

Council went into Executive Session for personnel matters at 8:50PM. Council returned from Executive Session at 9:07PM with the following action taken: **Motion** by Mrs. Hopple, second by Mr. Fidler to hire Carl Liptak, Full time at \$22.00 per hour, with a \$1.00 raise after 6 months w/CDL; as the lead Maintenance Employee. He will start no later than March 16th. Motion carried. Mrs. Hopple reported that seven applicants were interviewed.

MR. MILLER

Pool: Mr. Miller reported that the contract with the YMCA was ready for Mr. Edwards to sign.

Motion by Mr. Miller, second by Mrs. Hopple to accept the new Use of Facilities Form for the Pool. Motion carried.

MR. MOYER-Absent

MR. EDWARDS

International Purchase: Mr. Edwards requested approval for the Borough to purchase the International truck at a cost of \$84,980. **Motion** by Mrs. Hopple, second by Mr. Mellon to purchase the International truck for \$84,980. Motion carried.

Motion by Mr. Fidler, second by Mr. Miller to purchase additional parts/equipment from E.M. Kutz for the International-\$39,369, Spreader-\$6,425, and plow-\$17,053. Motion carried. This brings the total cost for the truck, parts and equipment to \$147,827.00. The two old borough trucks to be placed on Municibid for sale. Grant money to be used and as part of the money we need to provide can come from Liquid Fuels Funds. Mickey reported that the Liquid Fuels Equipment Balance is \$78,164.45.

NEW BUSINESS

YMCA: Mr. Miller reported that the YMCA will be making their own deposits at the bank. Mrs. Hopple discussed the protocol at her work for money handling. Concerns were discussed. The YMCA will be filling out paperwork to document the income received and will be responsible for completing the deposit slips and taking the deposits to the bank. Mr. Miller and Mrs. Hopple reported that the Borough Office will receive detailed paperwork.

Emergency Operations Plan-Annual Review & Promulgation: Council will review the EOP and Promulgation, and wait to discuss it after talking with the Emergency Management Coordinator.

Crossing Guard: Chief Pontician reported that he received an application from Cynthia Oxenrider for a part time Crossing Guard. She has all of her clearances, and he would like to hire her. **Motion** by Mrs. Hopple, second by Mr. Miller to hire Cynthia Oxenrider as a part time crossing guard, as needed. Motion carried.

Part Time Police Officers: **Motion** by Mr. Fidler, second by Mrs. Hopple to advertise for Part Time Police Officers. Motion carried.

New Shelf: Mr. Miller reported that a new shelf was donated by Paul Hopple, and the brackets and stain were donated by Mr. Miller. The shelf holds Council Members mail bins, Borough Code Book, and Curb & Sidewalk Books at this time. Thanks, were said for the nice addition of the shelf in the front room.

With no further business brought before Council, **Motion** by Mrs. Hopple, second by Mr. Fidler to adjourn the Meeting. This Meeting adjourned at 10:00PM.

Respectfully Submitted,

Mickey Balistrieri
Secretary