**WOMELSDORF BOROUGH COUNCIL MEETING**

**Held at 101 W. High Street on**

**DECEMBER 4, 2018**

This Meeting was called to order by Council President Bruce Edwards at 7:00pm, beginning with the Pledge of Allegiance.

**PRESENT**

Council Members: Josh Fidler, Carl Liptak, Connie Keller, Cindy Hopple, Wayne Miller, Lori Fitterling, and Bruce Edwards; Solicitor-Andrew George, Esq., Engineer-Jeremy Brumbach, Police Chief-John Pontician and Secretary-Mickey Balistrieri

**GUESTS**

Fire Chief-Bob Martin, Gary Zerbe, Christine Delp, Jody Hoover, David Randler, Charles Haws, Esquire and Geneva Aulenbach-Reading Eagle.

**ABSENT –**Mayor Jen Gettle

**Motion** by Mr. Miller, second by Mrs. Hopple to accept the November 7, 2018 Council Meeting Minutes as presented. Motion carried unanimously.

**Motion** by Mrs. Hopple, second by Mrs. Fitterling to accept the November 20, 2018 Workshop Meeting Minutes as presented. Motion carried unanimously.

**Motion** by Mr. Miller, second by Mrs. Hopple to accept the list of bills to be paid in the amount of $35,563.42. Motion carried unanimously. There were no bills to be ratified.

**Motion** by Mr. Miller, second by Mr. Fidler to approve paying this week’s payroll. Motion carried unanimously.

**Motion** by Mr. Fidler, second by Mrs. Fitterling to pay payroll between meetings. Motion carried unanimously.

**COMMUNICATIONS**

A list of communications was given Council Members with the following action taken:

**Motion** by Mrs. Fitterling, second by Mr. Miller to authorize payment #1 to CMS in the amount of $4,702.50 as recommended by Jim McCarthy P.E. in the Memorandum dated 11/27/18 for N. Water St. Paving & Drainage Improvements Payment Application No. 1. Motion carried unanimously.

A Proposed 2019 Preventative Maintenance Agreement from C.M. High Inc. to be held until other rate quotes are obtained.

**EMPLOYEES/BOARD MEMBERS/AUTHORITIES & COMMISSIONS**

Bob Martin-Fire Chief reported on the house fire at 128 E. High Street, there is no homeowner’s insurance, steps to be taken to stabilize the home. Chief Martin also reported that the Fire Company has applied for a $141,577 FEMA Grant for gear.

**CITIZENS TO BE HEARD**

Dave Randler-Stouch Tavern: Mr. Randler discussed the sign he put on High Street in front of Stouch Tavern, and questioned the parking of a police vehicle in one of the parking spaces, and provided photos for Council. He also questioned why there are eight handicap parking spaces on High Street. Discussion on the portable “Customer Parking Only” sign that he placed on High Street where public parking is allowed, and why it is put out when the restaurant is closed. Charles Haws, Esq. reported that PA Right to Know forms were delivered to Solicitor George.

**OLD BUSINESS**

Fall Leaf Disposal-**Motion** by Mrs. Hopple, second by Mrs. Fitterling to purchase a $300.00 Visa gift card for Walter Wise for accepting our residential leaf disposal.

**ENGINEER**

Water Street Paving Project-The Pre-Construction Meeting was held. CMS will start in March in the Pool Area. Contract allows until July for completion. Mulberry Alley to High Street closure will be for about two weeks.

Notice of Violation-Jeremy Brumbach reported that an NOV was sent to 129 Jefferson Street, for alteration of property with 15 days to correct. Ms. Keller reported water pooling in alley. Mrs. Hopple reported that there are two homes in the Borough that should be condemned.

**MAYOR-(Absent)**

Chief Pontician

**Motion** by Mrs. Hopple, second by Mr. Fidler to accept, with regrets the resignation from Alexi Lapp as off 11/28/18. Motion carried unanimously.

**Motion** by Mrs. Hopple, second by Mr. Fidler to place an ad for a Full Time Officer and Part Time Officers on Indeed. Motion carried unanimously.

**MR. FIDLER**

No Parking Signs-Discussion on the “No Parking” Signs that the Maintenance Department uses. Suggestion to use white tape instead of blue tape to make them easier to read and to pick them up when the work is done.

**MR. LIPTAK**

DEP Grant Application-Discussion on the Grant Application process and the equipment that the Borough needs that can be purchased from the Grant. Mr. Liptak will get the farmer’s address who takes our leaves for the paperwork for Jane Meeks. Grant funding will not be available until around February 2020.

Maint. Garage Roof – Mr. Liptak reported that the roof repair should be done today.

Christmas trees -The new Christmas trees are up.

**MS. KELLER**

Library – The Library is doing Volunteer Appreciation. Mr. Edwards reported that the library has a leak in the roof causing the plaster to pucker.

Streetlighting – Ms. Keller discussed Light Post #22.

**MRS. HOPPLE**

Public Works Applicants-Mrs. Hopple reported that two more interviews were held.

Holiday Social-Everything is okay, the social will be Tuesday, Dec. 18th.

Employee Gift Cards-Mrs. Hopple recommended purchasing 19 Boyer’s gift cards for a total of $1,130.00 for Borough Employees as follows: (7) Full time @ $100.00, (5) Part time @ $50.00, (5) Crossing Guards @ $30.00 and (2) subs @ $15.00. **Motion** by Ms. Keller, second by Mr. Liptak to approve spending $1,130.00 for Boyer’s gift cards for the Borough Employees. Motion carried unanimously.

**MR. MILLER**

Fire Co. – The Fire Company will be holding a sandwich sale.

Pool – Mr. Miller has contacted Kay Pool and Spa to look at the pool.

Mr. Miller questioned the random stuff at the pool, Mr. Edwards reported that it was left from cleanup.

**MRS. FITTERLING**

Rec Board – Mrs. Fitterling reported that the new trees are beautiful,

Web Site – Mrs. Fitterling will be updating meeting dates, events and bill pay.

2019 Proposed Budget – **Motion** by Mrs. Hopple, second by Mr. Liptak to adopt the 2019 Budget as proposed by the Finance Committee; with no tax increase. Motion carried unanimously.

Borough’s Association Meeting-Mrs. Fitterling attended the Meeting and reported that the ARL was a topic of discussion. Forty Municipalities are not going with the ARL. Mrs. Hopple reported that she talked with Newmanstown about their stray cats and the service they are using.

**MR. EDWARDS**

PPL/Led Lighting – Mr. Edwards reported that PPL is changing over to LED lighting on their schedule, going community to community; we can’t schedule to change to LED. Mr. Edwards is checking with Robesonia and Wernersville on their holiday meters.

Memorial Run – Mr. Edwards, Mrs. Grimes, Mrs. Edwards, and Mr. and Mrs. Kreider are meeting at LJ’s Fitness on Dec. 11th at 4:40 to discuss the 5K run.

Murder/Mystery Dinner-March 30th at the Masonic Temple, cost is $30.00 per person, or $50.00 per couple. The doors open at 5:00pm, the event begins at 6:00pm, BYOB or wine.

Executive Session

Council went into Executive Session for the purpose of possible litigation and personnel issues.

Council returned from Executive Session and the following action was taken:

County Waste- **Motion** by Mr. Liptak, second by Mrs. Fitterling to charge $71.00 a quarter per unit for trash pickup. All were in favor, with Mrs. Keller voting no. Motion carried. **Motion** by Mrs. Hopple, second by Mr. Liptak to authorize Mr. Edwards to sign the Settlement Agreement. Motion carried unanimously. Beginning in January, NO GLASS can be placed in the recycling; it can be placed in the trash. All three Borough’s in the RWW COG must continue participation in the Recycling Program.

New Hire -**Motion** by Mrs. Hopple, second by Mr. Miller to hire Matthew J. Zerr as Maintenance Supervisor at $19.00 per hour, with a six (6) month probation period. Motion carried. Mr. Zerr’s first day will be December 10th.

**NEW BUSINESS**

**Motion** by Mrs. Hopple, second by Mr. Liptak to advertise the Tax Ordinances and Trash Ordinance for adoption at the December 18th Council Meeting. Motion carried. Also, to adopt the Wage Resolution that goes along with the 2019 adopted budget at the December 18th Meeting.

**Motion** by Mr. Liptak, second by Mrs. Hopple to advertised the 2019 Meeting Dates as presented. Motion carried.

With no further business brought before Council, **Motion** by Mrs. Keller, second by Mr. Miller to adjourn the meeting. Motion carried. This Meeting adjourned at 10:25pm.

Respectfully submitted,

Mickey Balistrieri

Secretary