

**WOMELSDORF BOROUGH COUNCIL MEETING**  
**Held at 101 W. High Street on July 3rd 2023**

Council President Bruce A. Edwards called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

**Attendees:** Council Members: David Craft, Council President Bruce Edwards, Connie Keller, Mayor Jennifer Gettle, Cindy Hopple, James Mellon Sr., Shannon Windley, Hector Feliciano, Borough, Secretary - Melissa Mellon, Maintenance Manager- Carl Liptak, Police Chief- John Pontician

**Absent:** Borough Manager- Michael Williams

**Bills to be Paid:** Council members reviewed the list of bills to be paid. **Motion** by Mr. Feliciano, seconded by Mr. Craft to approve the list of bills to be paid in the total amount of \$50,782.19. Motion carried. Council members reviewed the bills to be ratified. **Motion** by Mr. Mellon, seconded by Mr. Feliciano to approve the list of bills to be ratified in the total amount of \$150.00. Motion carried.

**Payroll:** **Motion** by Mrs. Hopple, seconded by Mr. Craft to pay the current payroll. Motion carried. **Motion** by Mrs. Keller, seconded by Mr. Mellon to pay payroll between meetings. Motion carried. Mrs. Hopple mentioned that payroll direct deposit was affected by computer issues at the CPA so paper checks will be sent to employees for the next few weeks. No Borough employee accounts were affected.

**Old Business – Lynn and Tim Kreider-** Discussion regarding building expansion waiver request at LJ's Fitness was conducted. Lynn and Tim Kreider were advised in advance of tonight's meeting of requirement to take waiver request before the zoning commission.

**Citizens to be heard:** George and Corinne Weinrich of 152 N 2<sup>nd</sup> St. expressed concern about weeds in grass alley behind N. 2<sup>nd</sup> St. and the 6am start time on the construction of the new townhomes. Chief Pontician to follow up with responsible parties. Discussion with council clarified that adjoining property owners are responsible for care of grass alleys around the Borough. Mark Bophy of Stonecroft requested to be heard regarding the proposed Martin Warehouse construction in Millcreek Township, Lebanon County. A meeting is scheduled Wednesday at Millcreek Township regarding concerns about the project.

**Public Works -** Nothing to report

**Borough Manager** –Mrs. Hopple reviewed the following report from Mr. Williams: Wernersville Christmas Lights are disconnected and reconnected each Holiday season. Borough Office will follow up on this possibility for Womelsdorf. Colonial Fitness requested refund of Facility Rental Fees due to conflicts in their scheduled use of the park on two days plus additional fees to cover costs to bus attendees to the park on those dates. Discussed by council. **Motion** by Mrs. Keller, seconded by Mrs. Hopple to refund a total of \$150 equal to the cost of the two dates which were affected. Busing costs to remain the responsibility of patron. Motion carried. Street sweeping was just completed and the time to post and remove the notification signs around the Borough was significant. Recommended consideration of permanently erected street sweeping signs on main streets to mitigate this. Mrs. Hopple and Mr. Williams to follow up with solicitor on legality of such signs. Letter to Senator Gebhard reviewed and approved by Council Members. Replacement toilets were installed in the Borough Hall. **Motion** by Mrs. Hopple, seconded by Mr. Craft to purchase and install 3 new toilets at the Park bathroom. Motion carried. Speed sign was relocated. Guidrail letters were signed by residents for repairs on the Mulberry Alley. Work will now proceed. Handicap signs installed. Recommended not to proceed with public wifi hotspots in town after discussion with Comcast due to concerns processing credit card payments on a public network. Willow Alley addressing was completed. Mrs. Keller stated pending discussion with solicitor about the parking lot at 3<sup>rd</sup> & High is no longer necessary. Mr. Williams to continue follow up with Engineer regarding the War Memorial and Creek Walls. Current resident fee for a zoning hearing is \$1000 however the minimum Borough Cost is \$1060. **Motion** by Mrs. Hopple, seconded by Mr. Mellon to increase the resident zoning board hearing fee to \$1100 to take effect immediately. Motion carried.

**WOMELSDORF BOROUGH COUNCIL MEETING**  
**Held at 101 W. High Street on July 3rd 2023**

**Mrs. Windley** – Rec Board had their first movie night this past week. Mrs. Hopple reported some confusion amongst Rec Board regarding procedures for petty cash which had to be clarified.

**Mr. Mellon** –UGI delayed projection on replacing the gas main to 2024 and repaving High St. to 2025. Mulberry Alley Bridge project is postponed pending a new contractor to prepare a bid, Engineer's Office to follow up. 300 Mill Rd ADA ramp cost is to be covered by the County, however the pitch of the sidewalk is incorrect and will need to be repoured. Total proposed 2023 Womelsdorf Borough Roads program is \$183,150.35 through lowest bidder Construction Masters. Noted projection is significantly over budget. Recommended to forego micro-sealing as cost is increased due to the small size of the projects in the Borough. Discussion was held amongst the Council members on the upcoming budgetary needs including the roads project proposal as well as the need for future curb and sidewalk replacement along High St, Water St. paving, and the Mulberry Alley Bridge repair. **Motion** by Mr. Mellon, seconded by Mrs. Hopple to award the bid to Construction Masters Services LLC for the 2023 Roads program as listed in Sections A, B, D, F, H of the McCarthy Bid Tabulation Table for a total cost of \$102,710.05. Sections C, E, and G to be omitted. Motion carried.

**Mrs. Keller-** Library Fire and Ice festival is coming up on July 9<sup>th</sup> from 11-2pm, seeking volunteers and dunking booth

**Mr. Craft** – New fire company siren was used for the first time. Fire Museum has the Womelsdorf Borough hand pumper and the wheels may need repair or replacement, update expected next meeting. Cookouts continue every other week.

**Mr. Feliciano** – July 4<sup>th</sup> party is tomorrow at the pool with a DJ

**Mrs. Hopple** – Newsletter went out. Thanks to Mr. Craft, Mrs. Keller, & Mrs. Windley is assisting with delivery. Plan to print additional 300 copies to place around public locations in the Borough. Bids for the pool filter are needed before next year. The new Church congregation in Womelsdorf is growing rapidly and is very involved in community.

**Mayor Jennifer Gettle** – Chris Miller, a former Womelsdorf police officer, applied to return to work for the Borough. Chief reports clean background checks. **Motion** by Mrs. Windley, seconded by Mr. Feliciano to hire Chris Miller as a part time police officer with a starting rate of \$25.50 per hour. Motion carried.

**Mr. Edwards** – COG contract is under review. Grants seminar attended by Mr. Edwards, Mr. Williams and Mr. Mellon was beneficial. New swale at Dollar General is functioning well. 7<sup>th</sup> Masonic District donated \$5000 from a total of 9 lodges for Splash Pad.

**New Business-** Mr. Edwards reviewed recent proposal from LAF Renewables for regular mowing and trimming of the Womelsdorf Soccer and Baseball fields with bagging of the infield for \$265 per cut. Also reviewed were proposals for the clean-up and maintenance mowing of bank owned properties 104 S 2<sup>nd</sup> St. and 217 W High St. **Motion** by Mrs. Hopple, seconded by Mr. Craft to contract mowing the ballfield area for the 2023 and 2024 season, not to exceed \$265 per cut 1-2 times per week as necessary. Motion carried. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano for cleanout and maintenance mowing the bank owned properties as follows: 104 S 2<sup>nd</sup> St at \$65 per bi-weekly mowing after a one-time cleanout fee totaling \$3550 (to cover 60 hours of labor and dumpster rental) and 217 W High St at \$75 per bi-weekly mowing after a one-time cleanout fee totaling \$4550 (to cover 75 hours of labor and dumpster rental). Motion carried. Mrs. Hopple mentioned the dead tree at the pool and requested maintenance address it.

**Motion** by Mrs. Hopple, seconded by Mr. Feliciano to adjourn the meeting at 8:41pm. Motion carried.

Respectfully Submitted,

Melissa (Lisa) Mellon, Secretary

**WOMELSDORF BOROUGH COUNCIL MEETING**  
**Held at 101 W. High Street on July 3rd 2023**