**WOMELSDORF BOROUGH COUNCIL SPECIAL MEETING**

**Held at 101 West High Street**

**DECEMBER 13, 2018**

This meeting was called to order by Council President Bruce Edwards at 7:00pm beginning with the Pledge of Allegiance. This special meeting was duly advertised to discuss matters pertaining to personnel and equipment and to conduct any and other business that may come before Council.

**PRESENT**

Council Members-Carl Liptak, Connie Keller, Cindy Hopple, Wayne Miller, Lori Fitterling, and Bruce Edwards, and Secretary-Mickey Balistrieri

**GUESTS –** Paul Hopple, Billy Covell

**ABSENT-** Council Member-Josh Fidler and Mayor Jen Hopple

**Equipment Review**

Billy Covell gave Council information on the Borough’s equipment. West Penn Automotive had done an estimate of future work to be done on the trucks.

F550-Billy reported that he can fix the F550 for about $300.00 in parts.

Big Red Truck-Hurst is repairing at a cost of $394.38. It needs a right front tire; frame rail is rusting on driver’s side and brake s/cam is sticking.

John Deere-It only has 2400 hours on it. It is making noise, only repair is to replace bucket pins.

F350-Received a clean bill of health; tires are needed and an alignment.

Bucket truck-Will need to be gone over, needs 6 tires, basket does not self-level.

Billy would like to have inexpensive CB radios when plowing. Mr. Edwards will check with the Chief to see if he has radios.

**Motion** by Mr. Liptak, second by Mrs. Hopple to authorize spending up to $1,000 for a right front tire and repairing the brake mechanism on the Big Red Truck. Motion carried.

Orange truck-has a hydraulic leak; Billy can service this truck in house.

**Motion** by Mrs. Hopple, second by Mr. Miller to authorize spending up to $1,000 for 4 tires and alignment from Keppley Tires for the F350. Motion carried.

**Motion** by Mr. Liptak, second by Mrs. Hopple to authorize spending up to $400 for repairs needed on F550 by Billy. Motion carried.

**Motion** by Ms. Keller, second by Mrs. Fitterling to authorize spending up to $1,500 for 6 tires and front-end alignment for the F550 at Keppley tires. Motion carried.

Mr. Edwards is doing research for maintenance for the bucket truck. Billy reported that the big vehicles and the backhoe have not been serviced in over a year, no oil changes were done. Folders with repair information and costs will be kept on each vehicle. The mower decks will be painted in the off season, new carburetors to be purchased for the mowers during the winter. Mr. Edwards would like the gas cans to be filled at Hassler’s, not Turkey Hill.

Leaf Pick Up-The last day for leaf pick up will be Wed., Dec.19th. Mr. Covell left at 7:50pm.

**Executive Session -** Council went into Executive Session for Personnel reasons at 7:55pm. Council returned from Executive Session at 9:00pm with the following action taken:

**Motion** by Mrs. Hopple, second by Mr. Miller to employ Trondell Windley as a Maintenance Supervisor at $18.00 per hour, with a $1.00 raise with a CDL in 6 months, and a $1.00 raise upon successfully completing a 6-month probation period. Trondell’s first day will be Monday, December 17th. All were in favor with Mrs. Fitterling voting no. Motion carried.

Mr. Edwards’s called for a motion to authorize spending $550.00 for the stamps to get the COG letters mailed out. **Motion** by Mr. Liptak, second by Mr. Miller to spend $550.00 for the stamps to mail out the COG letters. Motion carried. Discussion on the trash pick up dates for the first week, Trash will be picked up on Monday, Dec. 31st and recycling will be Friday, Jan. 4th due to the January 1st holiday. The new trash pick up date will begin on Tuesday, January 8th with recycling on Thursday, January 10th.

**Motion** by Mr. Liptak, second by Mr. Miller to authorize the payment to B & G Glass for the Kale window repair as per the estimate of $249.18 that was submitted. Motion carried.

Discussion on timeclock being archaic. Trondell and Billy to use the time clock at the Borough Hall to clock in and out. Steve Nichols to be paid from 7:00am-12:00am today per Mr. Edwards as he did not have a time card at the Boro Hall.

Discussion that Matthew Zerr be given an accounts payable check for the 4 ½ hours that he worked on December 10th before quitting.

Mrs. Hopple reported that she needs barricades up for fireworks, and Trondell and Billy to set up for the Christmas party on the 16th. Discussion on a special purpose for a retired banner.

With no further business brought before Council, **Motion** by Ms. Keller, second by Mr. Miller to adjourn the meeting. Motion carried. This Meeting was adjourned at 9:13pm.

Respectfully submitted,

Mickey Balistrieri