

WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING
Held at 101 W. High Street on
JANUARY 15, 2019

This Meeting was called to order by Council President Bruce Edwards at 7:00PM, beginning with the Pledge of Allegiance.

PRESENT

Council Members: Josh Fidler, Carl Liptak, Connie Keller, Cindy Hopple, Wayne Miller, Lori Fitterling, and Bruce Edwards; Code Enforcement Officer-Glen Kraft, Police Chief-John Pontician, and Secretary-Mickey Balistrieri

GUESTS

Lou Miller and Keith Smoker, reporter-Reading Eagle

Motion by Ms. Keller, second by Wayne Miller to accept the list of bills to be paid in the amount of \$30,562.57. Motion carried. UGI bill hasn't come in yet, it will be due before Feb. 1st and will need to be ratified at the next meeting. There are no bills to be ratified tonight.

Motion by Mr. Miller, second by Mr. Liptak to pay payroll between meetings. Motion carried.

COMMUNICATIONS

A list of Communications was given to Council Members, none requiring action.

OLD BUSINESS

The Steering Committee and the Berks County Department of Emergency Services recommended that the County Commissioners and each municipality in Berks County adopt the Hazard Plan Update.

Motion by Mr. Liptak, second by Mr. Miller to adopt Resolution #2019-01; to adopt the Hazard Vulnerability Assessment and Mitigation Plan Update for Womelsdorf Borough. Motion carried.

Security Cameras-Mr. Edwards reported that additional cameras to put up include: one at Mill Spring Park, one or two for the Borough Hall, one or two at the Police Station, and one at the Ball Park facing the baseball field. A cost estimate will be obtained for these additional cameras. Discussion on how the camera's photos will be monitored. The cost to repair the cable at the Town Park is \$542.00; unless he has help from our guys.

Motion by Mr. Liptak, second by Mr. Fidler to spend \$542.00 to fix the cable at the Town Park, Motion carried.

REPORTS

KRAFT CODE SERVICES-Glen Kraft

Residential Fires: Mr. Kraft reported on the status of the two separate house fires on East High Street.

Drainage Issue-The issue has been resolved at 125 W. High.

Rental Inspections-Mr. Kraft reported that there two properties that need re-inspections to close out 2018.

PJ's Pizza-Ms. Keller and Mrs. Fitterling questioned the concerns from the owners at PJ's. Mr. Edwards will talk to the Engineer, to have someone from the office explain to them what needs to be done.

ARL/SPCA-Mr. Kraft reported that the Chester County SPCA offered to provide a service to Berks County municipalities; estimating \$1.50 to \$2.00 cost per capita to build a shelter here and no additional costs for animal service. Rather than contract the ARL, one municipality is opting to hold the animal for a specified amount of time and then turning the animal over to the Human Society if unclaimed.

MAYOR

Chief Pontician

- Applications-Chief Pontician reported that he has received 21 applications for employment. The Police Committee will meet on Tuesday, January 22nd at 6:00PM.

MR. FIDLER

Office Security-Mr. Fidler reported that basically we are looking at two cameras and a door to provide a barrier to the office, with a window opening and a ledge for writing. Chief Pontician reported that if pepper spray is going to be used, training is required. He would also like to see a second exit to be able to escape from the office.

LED Sign-Discussion on pricing a double-sided sign.

MR. LIPTAK

Executive-Mr. Liptak requested an executive session.

Grant Application-Still working on getting the cost quotes needed for the application. Mr. Edwards met with Mr. Walter Weis, he was very pleased with the gift cards and the ability to take care of the Borough's leaves.

Maintenance-The bucket truck is at West Penn Automotive. The lift will be checked out. Mrs. Hopple reported that there is a hole on the cemetery side of the garage, and water is leaking in.

MS. KELLER

Sign-Ms. Keller reported a street sign at Mill Road and Conrad Weiser Highway is down.

PennDOT-Ms. Keller reported that she spoke with a Mr. Mike Rebert who said that the traffic arrow is not warranted. PennDOT is willing to meet with the Borough Engineer to look at the traffic. **Motion** by Mr. Liptak, second by Ms. Keller to approve spending the money for Jim McCarthy to meet with PennDOT. Motion carried.

MRS. HOPPLE

Banners-Mrs. Hopple reported that only five banners were purchased, Ryan and Trondell attended a meeting at the school. The places that were to be advertising the banners, did not do so.

Time clock-Mrs. Hopple would like to add a time clock at the maintenance building, so the maintenance guys don't lose time going between the garage and the borough building. Chief Pontician reported that Officer Rey has been looking into software programs that takes your picture when logging in and out, or biometric using a thumbprint. Usage of a simple tablet or I-pad would work. Chief Pontician can have a presentation for the next Council Meeting.

MR. MILLER

Pool-Mr. Miller has a meeting scheduled with the YMCA on January 23rd. Mr. Miller got a quote from Kay Pools and Spa for \$69,834.00. This includes filter tanks, filter sand, equipment delivery and labor. It does not say if this quote includes removal of the old filter tanks.

Fire Company-No report, they did not have a meeting. Mrs. Hopple reported that Bob Martin had surgery, Mickey to send a snack basket.

MRS. FITTERLING

Rec Board-The movie has been cancelled. The Rec Board is looking into getting their own license.

Newsletter-Discussion to have the newsletter out before the end of March. Mr. Edwards reported that Harriet Grimes will deliver the newsletter herself if we can't get the scouts to assist. All articles must be in by March 5th.

Yard Sale-Mrs. Fitterling reported that a Yard Sale will be held on May 11th, and Mission Barbeque will be at the Fire Company.

MR. EDWARDS

Trash-Mr. Edwards asked for feedback on the trash changes; discussion on day of week and costs changes. The COG will have their Reorganization Meeting on Wednesday. Discussion on how green waste will be handled will be determined later.

NEW BUSINESS

Resignation - Mr. Edwards read a letter of resignation from Jon Claypoole effective January 11, 2019.

Postage-Mickey asked if Council would like her to purchase stamps before the price goes up. We used thirty-three rolls of stamps in 2018. **Motion** by Mrs. Hopple, second by Mr. Miller to purchase thirty-three rolls of forever stamps at a cost of \$50.00 each. Motion carried.

Council went into Executive Session for Personnel reasons at 8:39PM. Council returned from Executive Session at 10:14PM with the following action taken. **Motion** by Mrs. Hopple, second by Mr. Liptak to accept Jon Claypoole's resignation with regrets from his position as Assistant

Sewer Plant Operator/Maintenance; he will remain on the list of snow plow driver as needed, when available. Motion carried unanimous. Mr. Claypoole to be paid his normal wages for working Sunday, Jan. 13th, anything after that will be at the relief snow plow driver rate. It was Council's decision that he does not have vacation pay.

Motion by Mr. Fidler, second by Mr. Liptak to continue this meeting until tomorrow night, January 16, 2019 at 6:15PM. Motion carried.

**WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING
CONTINUATION
JANUARY 16, 2019**

President Bruce Edwards called the continuation of the January 15th Workshop Meeting to order at 6:05PM.

PRESENT

Josh Fidler, Carl Liptak, Connie Keller, Cindy Hopple, Wayne Miller, Lori Fitterling, Bruce Edwards, ~~Mayor Gettle~~ *absent*, and Secretary-Mickey Balistrieri

Mr. Edwards reported that the first order of business is to go back into Executive Session. Council returned from Executive Session at 6:22PM with the following action taken: **Motion** by Mr. Fidler, second by Mr. Miller to terminate Jason Donaldson's employment with the Borough and the Sewer Authority. Votes were: Six in favor, with Mrs. Fitterling voting "No". Motion carried. The Secretary questioned the date of the termination and was told immediately.

Motion by Mrs. Hopple, second by Mr. Miller to advertise for a Full Time Wastewater Treatment Plant Operator and an ad for an Assistant Wastewater Treatment Plant Operator/Maintenance ASAP. Ad to start on Sunday and run for one week. Motion carried. Mickey will send copies of ads to Council for their review.

Motion to adjourn the meeting made by Mrs. Hopple, second by Mr. Miller. Motion carried.

This Meeting adjourned at 6:30PM.

Respectfully Submitted,



Mickey Balistrieri
Secretary