

WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING

Held at 101 W. High Street on

May 22, 2019

Council President Bruce Edwards called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

PRESENT

Council Members: Joshua Fidler, Carl Liptak, Connie Keller, Cindy Hopple, Bruce Edwards, Mayor Jennifer Gettle. Jeff Fiant – Kraft Code Services (Left at 8:30 PM) and Nan Feeg – Acting Secretary.

ABSENT

Council Members Wayne Miller and Lori Fitterling and Police Chief John Pontician.

GUESTS

Nina Meister – Womelsdorf Librarian (Left at 7:30 PM) and Lynn Kreider (Arrived at 7:15 PM and Left at 8:30 PM)

Bills to be Paid – Discussion regarding Bill # 15 (Telco, Inc). Council agreed not to pay the bill to Telco, Inc., and agreed Telco needs to bill the party who damaged the controller cabinet in the MVA and/or their insurance company. Mr. Edwards will double check with the Chief to make sure he has received a copy of the accident report from the State Police who covered the accident. Mr. Edwards noted there is one bill to be added: Wayne Miller for Umbrella Stands, Watering Can and Stepping Stone for the Pool. Discussion regarding the bill for flowers at the Boro Bldg/Town Square, which will be paid by the Borough. **Motion** moved by Mr. Liptak, seconded by Mr. Fidler to approve the list of bills to be paid as presented in the amount of \$49,205.20 with the exception of Bill #15 to Telco, Inc. in the amount of \$15,324.10 and adding \$79.35 to Wayne Miller for Umbrella Stands, Watering Can and Stepping Stone for the Pool, bringing the amount of bills to be paid to \$33,960.45. Motion carried unanimously.

Bill to be Considered – Mr. Edwards presented an estimate from Jeff Sellman for the processor in the ball field scoreboard of no more than \$850.00, which includes parts and labor. Discussion followed. Council agreed to refer this back to the Rec. Board. Mr. Edwards informed Council due the guys being so tied up getting the pool ready, he mowed the ball field, using his own mower. Compliments have been received regarding the condition of the field.

Rock Salt Bill – Ms. Keller questioned the unpaid old bills to American Rock Salt. Mr. Edwards explained he is still trying to get them straightened out due to one of the bills being the bad load of salt that was delivered.

Payroll – **Motion** moved by Mrs. Hopple, seconded by Mr. Fidler to pay the current payroll. Motion carried unanimously. **Motion** moved by Mr. Fidler, seconded by Mrs. Hopple to pay payroll between meetings. Motion carried unanimously.

COMMUNICATIONS

A list of Communications was given to Council Members, one requesting action.

Motion moved by Mrs. Hopple, seconded by Mr. Fidler to allow our fire police to provide assistance to Robesonia Borough for their annual fireworks display on Saturday, June 22, 2019, as long as they are available. Motion carried unanimously.

EMPLOYEES/BOARD MEMBERS/AUTHORITIES/COMMISSIONS

Nina Meister, Womelsdorf Librarian – Ms. Meister distributed information regarding “The Little Free Library Project” and asked Council for permission to have them installed in the Borough. Their intention is to place one by the pool and one at the bus stop at the Town Park. They have been given permission by Boyer’s to place one there and are asking Marion Township to place one in Stouchsburg. She explained the Library is having them built, will supply the books and each box will have volunteer stewards. The box will contain between 15 and 30 books (take one, leave one) and would also allow them to advertise library events and fulfill goodwill toward the library. Discussion followed. **Motion** moved by Mrs. Hopple, seconded by Mr. Liptak granting permission and authorizing the Maintenance Department to install Little Free Library Project boxes at the pool and Town Park. Motion carried unanimously. Ms. Meister praised the current Maintenance Department (Trondell and Billy) and thanked Borough Council for their support.

Lynn Kreider – Mrs. Kreider reminded Council the Fire and Ice is July 27 from 11-4 and asked who the three chili makers will be from Borough Council. Mr. Fidler, Ms. Keller and Mr. Edwards volunteered along with Mayor Gettle’s husband, Shaun. Ms. Kreider informed Council their next meeting regarding the Fire and Ice will be on Tuesday, May 28.

NEW BUSINESS

Waivers and Conditional Final Approval for PJ’s – Mr. Edwards reviewed with Council the minutes from the April 15, 2019, Womelsdorf Borough Planning Commission Meeting. **Motion** moved by Mrs. Hopple, seconded by Mr. Fidler to grant P & J Pizza the waivers and conditional final approval as recommended by the engineer and the Planning Commission as outlined in the Planning Commission Meeting April 15, 2019, Minutes. Motion carried unanimously.

Time Extension Request for PJ’s Pizza Project – **Motion** moved by Mr. Liptak, seconded by Mrs. Hopple to accept the request from C2C Design Group on behalf of P & J Pizza for the Borough to waive the Borough’s requirement to render a decision for their project and agree to an extension through July 3, 2019. Motion carried unanimously.

Time Extension Request for John F. Martin Project – **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to accept the request from Arro on behalf of John F. Martin & Sons, LLC, for a 90-day extension, currently expiring on June 18, 2018, for the Borough’s review of, and decision on the plans for their parking improvements and land development project making the next expiration date September 19, 2019. Motion carried unanimously.

MR. FIANT

Rental Registration and Inspection – Mr. Fiant reported to Council 41 properties have been inspected, 105 properties are registered, 22 properties have been issued Certificates of Inspection and 25 properties are not yet registered.

Property Maintenance – Mr. Fiant reviewed with Council several properties’ property maintenance and zoning issues, some of which citations will be issued or NOV’s will be posted and sent.

Stoudt Parking Lot – Mr. Fiant informed Council a sales agreement with the Church has been signed and the Church will be responsible for fixing the parking lot. They have contracted with Folk Paving from Shoemakersville, who will do the base repair this year and then the plan is to pave it next year. Mr. Fiant stated this is a much more expensive and better fix than what Gail Stoudt was going to be doing. Discussion followed, including the lighting.

House Demo – Mr. Fiant stated the house at the east end of town is down and at no cost to the Borough.

30 N. Third Street – Mr. Fiant questioned Council regarding addresses for the different units in the building because he has applications for Use and Occupancy Permits. He informed Council he has talked to both Glenn Kraft and Jim McCarthy they feel the ideal way to do this is to have addresses on the U & O’s. Discussion followed. Council agreed suite numbers would be better than various addresses for the property. Mr. Liptak questioned the alley repair because it is their responsibility to fix it, not the Borough.

101 N. Front Street – Mr. Fiant discussed with Council the church on North Front Street because he has received a telephone call regarding what is permitted and wanted to make Council aware nothing can happen with it because of how it is zoned. Discussion followed.

House Bill 349 – At Council’s request, Mr. Fiant as Township Supervisor discussed with Council House Bill 349, which would require all municipalities using a Third-Party Agency to enforce the Pennsylvania Uniform Construction Code (UCC) a minimum of two, possibly three, Third-Party Agencies to administer the UCC. Discussion followed. Council agreed to look into a Resolution opposing House Bill 349 so Mr. Fiant will forward to Council a sample Resolution.

Code Violations – Council gave Mr. Fiant a list of properties to check for code/permit violations.

MR. FIDLER

Sewer Authority – Mr. Fidler reported he was not able to attend the May Sewer Authority but according to Mr. Edwards, they had eight applicants, which their engineer narrowed down to three, one of which the Sewer Authority may possibly move to hire. The Sewer Authority is looking into other insurance carriers; the Solicitor for the Sewer Authority wants to look into it again regarding them having their own employee and if they can or cannot then be on the Borough’s insurance.

MR. LIPTAK

Buildings/Grounds/Maintenance/Insurance – Mr. Liptak reported the leak at the pool will be fixed by Double D at the end of the season. Flowers have been planted at the pool, the gutters are painted and the pool is being filled. Water Street is almost finished. Mrs. Kreider questioned if the Borough has considered selling fence space for businesses to place signs to advertise their

business because her business has received a letter from the Conrad Weiser Community Pool regarding this. Council noted we already do this at the ball field, but may consider this.

MS. KELLER

Quality Sign Quotes – Ms. Keller presented estimates for the LED Sign from Quality Awnings and Signs: Change out existing single face 19 mm amber digital Watchfire sign and replace it with a one-sided 16 mm color digital Watchfire sign \$13,771.00 or Replace up to six (6) modules including labor \$2,982.00 (\$462.00 per module plus \$210.00 labor). It was noted for two panels in 2017 the cost was \$882.00. Ms. Keller stated our LED was put there in 2007 and the panels are guaranteed for five years. Even a new sign would do the same thing. Discussion followed. Council agreed to table a decision regarding the LED Sign.

MRS. HOPPLE

Pool – Mrs. Hopple informed Council the flowers at the park and pool have been purchased and planted by the Women of Today. Mr. Miller picked up American flags for the pool. The Pool Committee met with the “Y” on Monday night at the pool and they are pleased with who they have hired to run our pool. It was noted they have been helping clean in preparation for the opening. According to Mrs. Hopple, Mr. Miller found out it was the Maintenance crew that used the snack bar during clean-up week in September and it was not Mr. Mumma - he had cleaned the snack bar. Mrs. Hopple and Mr. Edwards will be in charge to address any issues at the pool during the Memorial Day weekend.

Personnel – Mrs. Hopple said we are in need of part-time help for the summer. The job pays \$10.00 an hour for the summer. Council agreed to hire part-time help.

Fire Company – Mrs. Hopple stated that everything is “going strong” with the Fire Company regarding their 125th Anniversary Celebration and informed Council Dayland Berkiheiser has donated a picture, and copies will be sold.

MR. MILLER – Absent

MRS. FITTERLING – Absent (Report given by Mr. Edwards)

Rec. Board – Rec. Board questioned how long the cameras record in the Town Park and Mr. Edwards stated “months.” The Rec. Board has decided it is too late to do a pool party this year; the date for next year is May 30, 2020. The Rec. Board will hold a Christmas house/light decorating contest in town to be advertised in the Fall Newsletter. Since the money came through from the ball team; the ball team got money donated to them from another team that folded and still had funds, so they are going to pay the full cost of Double D to put up the batting cage. Marjorie is thanked for taking the time to do the flower pots; they look nice. The Rec. Board had a complaint that a group that rented the park, the bathrooms were not opened and questioned who should be called. Mrs. Feeg reported that everyone that had a Use of Facilities for the parks so far this year had picked up the key to the bathroom. Mr. Edwards noted he was up at the ballfield prior to coming to meeting; baseball will be having their first game tonight and the field looks great.

Website –Mrs. Fitterling reported she has nothing new to report, but she did go over the credit card processing with the YMCA at their Monday evening meeting.

Questions from Mrs. Fitterling - Mrs. Fitterling feels the front of the Borough Hall needs attention. Mr. Fidler and Mr. Edwards will look into getting a new trash can and the broken shutters will be replaced. It was noted the rain gutters need to be cleaned out.

MR. EDWARDS

COG – The COG is discussing ideas for the contract. One suggestion is to buy the recycling cans from County Waste. Mr. Edwards will verify trash and recycling pick-ups the week of Memorial Day. Discussion followed regarding the dumpster at the pool and getting a dumpster that a lock can be used.

Pool – Discussion regarding taxpayers' monies and pool expenses, although it is an asset to the community.

Pool Employees – Mrs. Hopple said the Pool Committee was questioned by the “Y” if their lifeguards must pay to swim. Discussion followed. Council agreed the guards do not have to pay to swim.

MAYOR

Question from Resident – Mayor Gettle questioned a resident being permitted to empty their pool into the street. Discussion followed. Council agreed this would be a MS4 violation.

Executive Session– Council went into Executive Session at 8:48 PM for personnel according to Council President Edwards and returned at 8:57 PM with the following actions to be taken:

- **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to change part-time maintenance up to \$15.00 an hour effective immediately. Motion carried unanimously.
- **Motion** moved by Mrs. Hopple, seconded by Mr. Liptak, to change Rick Rentschler to \$16.00 an hour. Motion carried unanimously.
- **Motion** moved by Ms. Keller, seconded by Mr. Fidler to hire Doug Hoover at \$15.00 to mow grass for summer help. Motion carried unanimously.

NEW BUSINESS

Delinquent Garbage Bills – Mr. Edwards informed Council there are two properties (Raub and Sigman) that are delinquent in paying their garbage bills. **Motion** moved by Mr. Liptak, seconded by Mr. Fidler to place liens on the Raub and Sigman properties. Motion carried unanimously.

With no further business to be brought before Council, **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:01 P.M.

Minutes Respectfully Submitted,

Nan Feeg/Acting Secretary