

WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING

Held at 101 W. High Street on

March 16, 2021

Council President Bruce Edwards called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

PRESENT

Council Members: Joshua Fidler (arrived at 8:34 P.M.), James Mellon Sr., Connie Keller, Cindy Hopple, Wayne Miller, David Moyer, Bruce Edwards; Maintenance Manager Carl Liptak (arrived at 7:30 P.M. and left at 9:00 P.M.), Kraft Code Services – Jeff Fiant (left at 8:00 P.M.), and Acting Secretary – Nan Feeg.

ABSENT

Mayor Jennifer Gettle and Police Chief John Pontician.

GUESTS – None

BILLS TO BE PAID

Mr. Miller presented an amount of \$1,462.86 from Main Line Commercial Pools for sand for the filters at the pool to be added to the list of bills to be paid. He informed Council the maintenance guys will be picking it up since they would charge an additional \$400.00 for delivery. Council reviewed and discussed the list of bills to be paid. **Motion** moved by Mrs. Hopple, seconded by Mr. Moyer to approve the list of bills to be paid as listed in the amount of \$53,971.41 plus the addition of \$1,462.86 to Main Line Commercial Pools for sand for the pool, bringing the total bills to be paid in the amount of \$55,434.27. Motion carried unanimously.

BILLS TO BE RATIFIED – None

PAYROLL

Motion moved by Mr. Miller, seconded by Mr. Mellon to pay the current payroll. Motion carried unanimously.

Motion moved by Mr. Moyer, seconded by Mrs. Hopple to pay payroll between meetings. Motion carried unanimously.

COMMUNICATIONS – None received

CITIZENS TO BE HEARD – None

MR. FIANT

Mr. Fiant reviewed with Council the monthly report for the period 02/07/21 – 03/06/21 from Kraft Code Services LLC. Mr. Fiant updated Council on various properties with property maintenance issues and their status. It was noted the one property had water service terminated on March 12, 2021, by the Water Authority, so Mr. Fiant requested a copy of that notification from the Water Authority. The new rental forms are out for 2021. Mr. Fiant reported there were seven inspections for building permits and five building permits were issued with a total improvement value of \$1,227,124.00 for the period. Mr. Fiant reviewed with Council occupancy

limits for a pool. Discussion followed. Mr. Fiant will finalize the occupancy limits for the pool as requested by Council. Mrs. Hopple questioned if it will be a doctor's office with five doctors and not an urgent care out on 422. Discussion followed. It was noted it will not be owned by Tower Health; they will be leasing the building. With no further business for Mr. Fiant, Council excused him from the meeting at 7:57 P.M.

OLD BUSINESS

Borough Boards/Commissions Vacancies – Mr. Edwards reminded Council we still need to fill the alternate position on the Zoning Hearing Board. He informed Council Solicitor Bernecker confirmed the position cannot be filled by a Borough employee and anyone on that board cannot be on anything else in the Borough.

Insurance Requirement for Use of Facilities – Mr. Edwards informed Council he thinks we will need to go back to our attorneys again, but he did research it and found out some companies charge to list the Borough as additionally insured; others that do not charge say they are covered but do not list the Borough as additionally insured. Discussion followed. Council agreed to check with other municipalities to see what they require as far as insurance for use of facilities.

EMPLOYEES/BOARD MEMBERS/AUTHORITIES/COMMISSIONS

Maintenance Manager Carl Liptak – Mr. Liptak reported they will be getting the street sweeper out next week and informed Council he will be getting a quote to video and clean the lines at the pool. Discussion followed regarding locating the original plans for the pool. Council requested Ms. Keller find her pictures from when the pool was constructed. Mr. Liptak informed Council he is waiting for another quote for the tree trimming. According to Mr. Liptak, there is about 50 tons of salt left. He requested a rack to put the spreaders on and Council agreed. Discussion followed regarding the trees being cut down off of Bunker Hill Road and the concern of run-off. It was suggested the Conservation District be contacted. It was also noted the driveway has not been completed there either; Mr. Edwards noted he still needs to get with Mrs. Balistrieri to send a letter. Discussion followed regarding patching street cuts. Mr. Mellon questioned if more shelter is needed for the new equipment. Discussion followed. Mr. Liptak noted the trash hauler is picking up some of the tree branches so Mr. Edwards will remind the hauler not to pick up tree branches. Residents are reminded to keep trash separate from tree branches. Mr. Miller informed Council he has a meeting with the "Y" on March 24 at 11 A.M. and invited Mr. Liptak and Mr. Windley. Mr. Miller reported the name of the pool manager is Sydney Drayer. With nothing further needed of Mr. Liptak, he was excused and left the meeting at 9:00 P.M.

MR. MELLON

Buildings/Grounds/Maintenance – Mr. Mellon questioned where things stand with a master key schedule. Mr. Moyer would like the Committee and Mr. Liptak to meet to review it.

Sewer Authority – Mr. Mellon reported he will be attending the Sewer Authority meeting on March 17 and he has nothing to report from their February meeting.

Streets/Street Lighting/Curbs-Sidewalks – Mr. Mellon informed Council the Borough has received a request from the Weiser Court Homeowner's Association for permission for temporary parking on one side of Cherry Alley behind their complex for a week to ten days sometime between mid-April and mid-May (date will be determined when they meet) while their parking lot is dug up to fix and replace the sewer pipes by Bertolet Construction. According to the request this will affect the lower part of their circle and they will not be able to park their cars

there. Mr. Mellon suggested posting temporary parking signs. Mr. Mellon will contact them as to how many cars it would involve and get more details. Discussion followed. Council agreed to make a decision at the April Council Meeting after Mr. Mellon gets more information and Council gets to check out the area. Mr. Mellon informed Council UGI has started their sidewalk repairs and he has a contact name and number for them. He wants to work on the streets repair list, noting Franklin, Cherry and Mill and possibly just patch them where needed.

Online Paying – Mr. Mellon distributed to Council information he has gathered so far regarding the various software programs for electronic payments for sewer and trash bills and reviewed the information with Council. Discussion followed, including the costs. Mr. Mellon will continue to gather information and update Council as he gathers more information.

MS. KELLER

Library – Mr. Edwards reminded Council the Library Board will be meeting in the Borough Hall due to all the books being stored in the Board Room. Either Ms. Keller or Mr. Miller will use their key to unlock the building.

Parking – Ms. Keller questioned the parking outside the Borough Hall and was reminded an Ordinance has to be changed; Council is looking at other Ordinances too, and to do all the Ordinances at the same time.

Police Vehicle – Ms. Keller questioned why it is taking so long to get the police vehicle repaired.

Flowers at War Memorial – Ms. Keller informed Council there are flowers at the War Memorial and questioned if Haley's put them there. Discussion followed. Ms. Keller will contact the Haley's because she has some flowers for there.

MRS. HOPPLE

Pool Pavilion – Mrs. Hopple informed Council 50 invitations have gone out so far and she will be meeting with Mr. Fidler regarding dignitaries.

Earl Ibach Memorial – Mrs. Hopple informed Council it is on hold pending the Historical Society.

Women of Today – Mrs. Hopple requested permission for the Women of Today to plant flowers at the pool and outside and Council agreed. She also informed Council the Women of Today will not be holding their egg hunt this year due to COVID; however, the Easter Bunny will be on the fire truck Saturday, April 3 starting at 1 P.M.

MR. MILLER

Fire Company – Mr. Miller reported the Fire Company will be having their flower sale April 2 and 3, but will not be having any baked goods.

Website – Mr. Miller informed Council Lori Fitterling has contacted him about taking over the website, but he does not have the time. He noted she did post all of the pool information on the website and she informed him it took her about three hours to do that. Mr. Miller questioned if Mrs. Fitterling could be reimbursed for her time for the website. Mr. Miller noted she has been doing it for free all this time without even a "thank you"; perhaps offer her something like \$100.00 per month. It was questioned how much the website is utilized and how Mrs. Fitterling is receiving the information. Discussion followed, including if there should be contract with Mrs. Fitterling and businesses paying a fee to advertise on the website. Council agreed for Mr. Miller to contact Mrs. Fitterling and offer her \$100.00 a month to maintain the website.

MR. MOYER

Buildings/Grounds/Maintenance – Mr. Moyer requested Council start thinking about how to wisely spend the money the Borough will be receiving for COVID relief funding. He reminded them there are limitations how it can be spent. He had several ideas and suggestions, which he reviewed with Council. He would like to spend it wisely and fix infrastructure and would also like to put some of it back into the community. Discussion followed, including if some money should be used for sidewalk repairs in the form of grants to property owners to enhance the Borough.

Use of Facilities – Mr. Moyer informed Council two Use of Facilities Applications have been received for the Town Park. It was noted the one party did not complete the “Over 21” line, so they are to be contacted to complete the application.

MR. FIDLER

Rec. Board – Mr. Fidler reported the Rec. Board did meet, they had a quorum; they would like to move their meetings to the first Wednesday of the month at 7 P.M., with Rec. Board funds to be used to re-advertise the meeting dates and time. The Rec. Board would like to change the Yard Sale to the Saturday after Mother’s Day or the Saturday after that and would like to use the Town Park for people to have a space. Mr. Fidler requested the Rec. Board have permission to use the copier for the flyer for the Yard Sale and reimburse the Borough. Mr. Edwards pointed out it would be cheaper to use JDM instead if they are going to be doing a lot of them, noting they are inexpensive.

MAYOR/CHIEF PONTICIAN - Absent

MR. EDWARDS - Nothing additional to report.

NEW BUSINESS

Guest Listing – Mr. Mellon questioned if Mr. Liptak should continue to be listed as a “Guest” on the minutes. Council agreed he should not be listed as a “Guest” because Council wants him to attend.

Vacant Lot – Mrs. Hopple alerted Council the triangle lot behind Hassler’s is for sale. Discussion followed.

Storm Sewer Filters – Mr. Edwards questioned the possibility of purchasing filters for the storm sewers for credits. Mr. Moyer informed Mr. Edwards and Council they are extremely expensive.

With no further business to be brought before Council, **Motion** moved by Mr. Mellon, seconded by Mr. Fidler to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:25 P.M.

Minutes Respectfully Submitted,

Nan Feeg
Acting Secretary