

## **WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING**

**Held at 101 W. High Street on**

**April 20, 2021**

Council President Bruce Edwards called the meeting to order at 7:04 P.M. The meeting opened with the Pledge of Allegiance.

### **PRESENT**

Council Members: Joshua Fidler (arrived at 7:24 P.M.), Connie Keller, Cindy Hopple, Wayne Miller, David Moyer, Bruce Edwards; Mayor Jennifer Gettle (arrived at 7:55 P.M.), Kraft Code Services – Jeff Fiant (left at 7:40 P.M.), and Acting Secretary – Nan Feeg.

### **ABSENT**

James Mellon Sr., Maintenance Manager Carl Liptak and Police Chief John Pontician.

**GUESTS** – None

### **BILLS TO BE PAID**

Council members reviewed and discussed the List of Bills to be Paid. **Motion** moved by Ms. Keller, seconded by Mr. Moyer to approve the list of bills to be paid as listed in the amount of \$38,370.82. Motion carried unanimously.

**BILLS TO BE RATIFIED** – None

### **PAYROLL**

**Motion** moved by Mrs. Hopple, seconded by Mr. Moyer to pay the current payroll. Motion carried unanimously.

**Motion** moved by Mr. Moyer, seconded by Mrs. Hopple to pay payroll between meetings. Motion carried unanimously.

**COMMUNICATIONS** – One requesting action.

Berks County Planning Commission Uniform Construction Code Countywide Appeals Board – **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to participate in the Countywide Board of Appeals with a yearly membership fee of \$300.00. Motion carried unanimously.

### **EMPLOYEES/BOARD MEMBERS/ AUTHORITIES/COMMISSIONS**

Nan Feeg, Billing Clerk/Receptionist/Treasurer – Mrs. Feeg informed Council she intends to retire on July 23, 2021. Mr. Edwards congratulated her and wished her well.

### **MR. FIANT**

Mr. Fiant expressed to Council the success his township had with *Indeed* when their secretary retired. He reviewed with Council the monthly report for the period 03/07/21 – 04/10/21 from Kraft Code Services LLC. Mr. Fiant updated Council on various properties with property maintenance issues and their status. Mr. Fiant reported 77 rental units have registered; 35 units paid for inspections, noting there was a gross error: Rodney Martin – the figure should only be \$225.00 for 3 units, not \$22,500.00 as listed in the report; and there were 11 building permit

inspections. Mr. Fiant informed Council he and Mr. Mellon have been “trying to get a handle” on the street cuts because no one is coming in for applications street cuts. We finally have a good contact person with UGI, which does the majority of the street cuts, and Mr. Mellon has tied Mr. Fiant in with PA One Call according to Mr. Fiant. Mr. Fiant informed Council there were 34 recent street cuts with UGI, which he has issued one permit and Kraft Code Services will be billing UGI hourly in addition to the cost of that permit since there were so many of them at once which will work out better for everybody. Mr. Edwards informed Mr. Fiant fees for street cuts is one of the Ordinances Council wants to update along with stormwater, fines, parking out front of the Borough Hall and fire pits. Mr. Fiant agreed to provide samples of stormwater ordinances. Mr. Fiant then discussed with Council occupancy limits/requirements for the pool. Mr. Fiant explained it is based on the figure from the IBC, which creates a huge amount of people that can be there; however, the IBC give the BCO the authority to change the figure so Mr. Fiant suggested the limit be 500, which would require only two exits. He explained if that figure is higher there are things in the IBC you must provide, such as three exits for up to 1,000 people and he said where the Borough Pool is located, it limits where the exits can be. Discussion followed. Council would like the occupancy limit to be listed that would require three exits. Mr. Fiant requested residents with complaints put it in writing so there is accountability and Council agreed. With no further business for Mr. Fiant, Council excused him from the meeting at 7:40 P.M.

## **OLD BUSINESS**

Borough Boards/Commissions Vacancies –Mr. Edwards reminded Council the alternate position on the Zoning Hearing Board still needs to be filled.

Fee Schedule – Mr. Edwards noted the fee schedule will be updated when we update the Ordinances.

## **MR. FIDLER**

Rec. Board – Mr. Fidler reported the Rec. Board did meet. The Yard Sale will be May 8 and the Rec Board would like to spend up to \$300 for advertising, banner, flyers, etc. for the Yard Sale. It was noted the Borough Hall needs the forms to sign up for the Yard Sale. Mr. Fidler was questioned if the Rec. Board agreed to pay for buntings for the pool and Mr. Fidler admitted he forgot to ask them. Mrs. Hopple volunteered to check at the hardware store for prices for the buntings.

Police Committee – Mr. Fidler noted the Police Committee will be meeting on May 3 at 6 PM prior to the Borough Council Meeting.

**MR. MELLON** - Absent

## **MS. KELLER**

Newsletter – It was suggested information be gathered for a Newsletter in September with updated information. Ms. Keller suggested someone respectable write an article addressing obscene flags and questioned if there is nothing we can do. Discussion followed.

Town Park – Ms. Keller questioned if the Town Park has been mowed.

Flower Pots – Ms. Keller has left a message for Mrs. Frey and will try to reach her again regarding the flower pots on the square. Mrs. Hopple will get a replacement for the small pot for out front of the Borough Hall for the one that had broken.

Library – Ms. Keller noted the Library Board will be meeting again this month in the Borough Hall.

### **MRS. HOPPLE**

Personnel – Mrs. Hopple informed Council Rick Rentschler is helping with the Maintenance Department two or three days a week and Bob Martin will be helping out on Fridays. She informed Council she has another application for possibly another part-timer.

Earl Ibach Memorial – Mrs. Hopple informed Council it is on hold pending his service being scheduled.

Trees at Pool – Mrs. Hopple informed Council she priced trees and would like to purchase them at Conestoga Nursery because their prices are reasonable. Discussion followed. Council agreed for the Mr. Liptak to go along with her and Mr. Edwards and then Mr. Liptak can pay for them using the Borough credit card if they will not bill the Borough. Mrs. Hopple would also like to purchase the things to plant out front of the Borough Hall then, too.

Pool Pavilion – Mrs. Hopple informed Council she checked into the pavilion at the pool and explained why it does not need braces. She gave Mr. Moyer the original plans for the pavilion to scan and then to be put in the Pool Property File. Mrs. Hopple informed Council she received a letter requesting the Borough donate a gift certificate for one \$65.00 pool membership for the Conrad Weiser Little Scouts Football fundraiser. **Motion** moved by Mr. Miller, seconded by Mr. Fidler to donate a gift certificate for one \$65.00 pool membership for the Conrad Weiser Little Scouts Football. Motion carried unanimously.

### **MR. MILLER**

Pool – Mr. Miller informed Council due to the plant being devastated by the ice storm in Texas, we will be unable to get our picnic tables until June or July; however, they can do them in other colors. They are willing to refund the money according to Mr. Miller. Discussion followed. Mrs. Hopple agreed to check other places. Council granted Mr. Miller permission to get the money refunded if Mrs. Hopple can find picnic tables elsewhere. Mrs. Hopple requested the plastic chairs from upstairs be used at the pool for the dedication, so Mr. Moyer will check how many chairs there are and possibly use the stackable chairs from the Borough Hall if necessary. Mrs. Hopple questioned the insurance requirement for a pool party since the pool is supervised by the YMCA and if they could just prove they have personal liability coverage for individuals having a party at the pool; businesses and organizations would still need to provide the Certificate of Liability Insurance. Discussion followed. **Motion** moved by Mrs. Hopple, seconded by Mr. Fidler for individuals having a party at the pool they only need to provide proof of homeowners' personal liability coverage for pool use of facilities because they are supervised; businesses and organizations would still be required to provide the Certificate of Liability Insurance naming the Borough. Motion carried unanimously. **Motion** moved by Mr. Fidler to table not requiring a Certificate of Liability Insurance from individuals for family parties at the parks. Mr. Moyer requested as Chairman of Buildings/Grounds/Maintenance he receive a copy of the Use of Facilities Applications for the pool. Mr. Miller informed Council he has been unable to get a hold of the individual who agreed to run the kitchen, so he is not quite sure if he is still interested in it. Discussion followed.

Fire Company – Mr. Miller reported the Fire Company meets next week.

## **MR. MOYER**

Use of Facilities – Mr. Moyer informed Council three Use of Facilities Applications have been received for the Town Park: Colonial Fitness Summer Camp, Womelsdorf Mennonite Church requesting permission for the chain to be opened for the ice cream truck to enter for their church picnic, and Womelsdorf Rec. Board for the Yard Sale. Mr. Edwards reminded Council keys to the bathroom and electric are included with all rentals. It was noted the chain will also need to be opened for the Yard Sale. Council agreed to all usages.

Planning Commission – Mr. Moyer briefed Council on the Planning Commission meeting regarding the Zimmerman/Martin subdivision plan, which is proposed as a homeowners' association with condominiums. Discussion followed, including curbing and traffic/width of Mill Road.

**MAYOR** – Nothing additional to report.

## **MR. EDWARDS**

COG – Mr. Edwards had nothing to report regarding the COG; only requests that residents keep their tree branches separate from their garbage, including the containers/piles on trash pick-up days.

Horst Driveway – Mr. Edwards informed Council he and Mr. Moyer met with Mr. Horst out on Bunker Hill Road because he used ground-up asphalt. Mr. Horst agreed to fix it properly. Mr. Horst explained the property lines and informed Mr. Edwards and Mr. Moyer his first shipment of hogs was out of there.

## **NEW BUSINESS**

Playground – It was noted there will not be a summer playground program this year.

Handicap Parking Spaces – It was noted a resident on Franklin Street that had been granted a handicap parking space is deceased and the resident who had been granted a temporary handicap parking space on High Street, the handicap placard expired on March 31. Council agreed to remove the handicap parking sign from Franklin Street and to give the High Street resident until the end of April to provide a current placard since she informed the Council she had re-applied, but is still waiting to hear back from the State.

Executive Session – Council went into Executive Session for Personnel at 8:59 P.M. and returned at 9:18 P.M. **Motion** moved by Mrs. Hopple, seconded by Mr. Fidler to advertise for the Billing Clerk/Receptionist position. Motion carried unanimously. Personnel Committee Chair Mrs. Hopple requested to meet with Mrs. Balistrieri, Mrs. Feeg and Chief Pontician.

With no further business to be brought before Council, **Motion** moved by Ms. Keller, seconded by Mr. Miller to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:21 P.M.

Minutes Respectfully Submitted,

Nan Feeg  
Acting Secretary