

WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING
Held at 101 W. High Street on
June 22, 2021

Council President Bruce Edwards called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

PRESENT

Council Members: Joshua Fidler, James Mellon Sr., Connie Keller, Cindy Hopple, David Moyer, Bruce Edwards; Maintenance Manager Carl Liptak (left at 8:06 P.M.), Police Chief John Pontician and Acting Secretary – Nan Feeg.

ABSENT

Council Member Wayne Miller, Mayor Jennifer Gettle and Jeff Fiant – Kraft Code Services.

GUESTS – None

BILLS TO BE PAID

Council members reviewed and discussed the List of Bills to be Paid. **Motion** moved by Mrs. Hopple, seconded by Mr. Moyer to approve the list of bills to be paid as listed in the amount of \$27,538.20. Motion carried unanimously.

BILLS TO BE RATIFIED – None

PAYROLL

Motion moved by Mr. Fidler, seconded by Mrs. Hopple to pay the current payroll. Motion carried unanimously.

Motion moved by Mr. Mellon, seconded by Mr. Moyer to pay payroll between meetings. Motion carried unanimously.

COMMUNICATIONS

Council members reviewed the List of Communications, with one requesting action.

Borough of Robeson Fire Police Request - **Motion** moved by Mrs. Hopple, seconded by Mr. Mellon to allow our fire police to provide assistance to Robesonia Borough for their annual fireworks display on Saturday, June 26, 2021, as long as they are available. Motion carried unanimously.

EMPLOYEES/BOARD MEMBERS/ AUTHORITIES/COMMISSIONS

Carl Liptak, Maintenance Manager – Mr. Liptak informed Council he has the Pool Parking Only signs and the library drain was clogged again with paper towels. Discussion followed. Mr. Edwards suggested there be signage to tow vehicles parked on Borough property because according to the Solicitor, no ordinance is needed for private Borough property for only towing; only if you ticket, do you need an ordinance. Discussion followed regarding Park Place Circle parking. Mr. Moyer noted at the pool the one handicap sign is holding the door open, there is a broken fence bracket and the one pane of the double pane window is broken, all of which Mr. Liptak will address. He also questioned Mr. Liptak how the conduit was cut.

OLD BUSINESS

Parking – Mr. Edwards noted all parking will be updated and changed at once and fines can then be added for parking on Borough property.

MR. FIDLER – Nothing to report.

MR. MELLON

Streets/Street Lighting/Curb-Sidewalks

- 44 South Front Street Handicap Parking Request – Mr. Mellon informed Council an application for a handicap parking space has been received from the resident of 44 South Front Street. He recommended to follow suit with 2nd Street that Council not approve the request since there are already two handicap parking spaces on South Front Street between Cherry Alley and Jefferson Street. Council agreed with Mr. Mellon's recommendation. A letter will be sent to the resident informing them the request was denied.
- Street Work Bids – Mr. Mellon noted the bids for paving on Cherry between 4th and 5th as well as Mill Road are due to be opened on July 2 at McCarthy Engineering and someone from McCarthy Engineering will present the bids to Council. Ms. Keller voiced her opinion that the intersection of 3rd and Cherry is "horrible," so the Street Committee will make note for next year.

Trash Billing – Mr. Mellon informed Council the trash billing is being put on hold with Diversified because he is still working through some bank fees, so the next trash billing will be done in house.

MS. KELLER

Library – It was noted by Ms. Keller the Library Board is also meeting tonight. Mr. Edwards informed Council Mrs. Kreider is asking if any Council members will be making chili for their Fire and Ice Festival on Saturday, July 24.

MRS. HOPPLE

Personnel – Mrs. Hopple requested an Executive Session at the end of the meeting for Personnel issues.

Earl Ibach Memorial – Mrs. Hopple reported to Council she has nothing new to report; however, it was noted there are dates for September.

Pool – Mrs. Hopple reported it was a peaceful weekend at the pool. Mrs. Hopple praised this year's staff at the pool as well as the maintenance crew. It was noted to check the music being played. Discussion followed. The June 21 swim meet is rescheduled for June 23. Chief Pontician informed Council he has been patrolling the pool. Mrs. Hopple requested another camera be added at the pool, which should cost under \$500.00, and Council agreed. Mr. Edwards questioned Mr. Liptak about the automatic cleaner, and Mr. Liptak informed Council it needs to be replaced, so he is in the process of getting quotes for another one.

MR. MILLER - Absent

Fire Company – Mrs. Hopple reminded Council the Fire Company cookout is this Friday and they are purchasing the building. Mr. Edwards informed Council according to Bob Martin their meeting with the Social Quarters went well.

MR. MOYER – Nothing to report.

MR. EDWARDS

COG – Mr. Edwards informed Council cans on the street, will be put back where they were; however, if they were on the sidewalk, they should be put back on the sidewalk. He also stated they are finally doing their transition to Waste Management; the employees on the trucks will be the same, but the supervisors we contact will be changing.

CHIEF PONTICIAN

Grass and Weed Violations – Chief Pontician informed Council he sent letters to the 15 property owners on Seltzer Avenue regarding the grass and weeds on their properties going down to Jefferson Street.

Parking in Park – Chief Pontician noted he is continuing to monitor the parking in the park.

Grass Clippings in Streets – Council questioned if Chief is citing for blowing grass cuttings in the streets as well as properties for grass and weed violations and he informed Council he has.

Signage – Council discussed with Chief Pontician citing for signage and its enforcement.

NEW BUSINESS

Pension Plan Cost Studies Report – Mr. Mellon informed Council R.J. Hall is recommending the cost studies to be done by the actuaries for both the non-uniformed and police pension plans at a cost of \$600.00 per study per plan. Discussion followed. **Motion** moved by Mrs. Hopple, seconded by Mr. Fidler to spend \$1,200.00 for the cost studies for the non-uniformed and police pension plans. Motion carried unanimously.

Police Pension Fund Resolution - **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to pass Resolution 2021-01 eliminating payments into the Police Pension Fund by participating members in the years 2018, 2019, 2020, and 2021. Motion carried unanimously.

EXECUTIVE SESSION

Council went into Executive Session at 8:06 p.m. for personnel reasons and returned at 8:28 p.m. with the following actions:

- Employee Handbook Amendment - **Motion** moved by Mrs. Hopple, seconded by Mr. Mellon to Amend Womelsdorf Borough Employee Handbook adopted April 3, 2018, on page 30, #39 – Vacation, changing Year 1 to: you get five days of vacation prorated and then Years 2-6: 10 days of vacation and the rest to stay the same. Discussion followed. Motion carried unanimously. Mrs. Hopple will check with Secretary Balistrieri which current employees this will affect.
- Part-time Maintenance – **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to hire William Schlichter for part-time maintenance on his days off, noting his police schedule comes first, at the rate of \$15.00 an hour. Motion carried unanimously.
- Borough Secretary – **Motion** moved by Mrs. Hopple, seconded by Mr. Mellon to offer Rachel C. Brown the Borough Secretary's position at the rate of \$20.00 an hour and if for any reason she cannot accept, to offer the position to Anastasia Zook at the same rate. Motion carried unanimously.

With no further business to be brought before Council, **Motion** moved by Ms. Keller, seconded by Mrs. Hopple to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:35 P.M.

Minutes Respectfully Submitted,

Nan Feeg
Acting Secretary