

WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING
Held at 101 W. High Street on
November 21, 2023

Council President Bruce Edwards called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

PRESENT: Council Members: David Craft (arrived at 8:15), James Mellon Sr., Connie Keller, Cindy Hopple, Shannon Windley, Hector Feliciano, Council President- Bruce Edwards, Mayor- Jennifer Gettle (arrived at 7:32), Borough Manager- Michael Williams, Kraft Codes-Jeff Fiant, Secretary- Charmaine Beck and Beth Sattizahn.

ABSENT: Chief John Pontician and Maintenance Carl Liptak.

BILLS TO BE PAID: Council members reviewed and discussed the list of bills to be paid.

Motion moved by Mrs. Hopple, seconded by Mr. Mellon to approve the list of bills to be paid in the amount of \$151,498.40. Motion carried unanimously.

PAYROLL: **Motion** moved by Mr. Mellon, seconded by Mr. Feliciano to pay the current payroll. Motion carried unanimously. **Motion** moved by Mr. Feliciano, seconded by Mrs. Windley to pay payroll between meetings. Motion carried unanimously.

COMMUNICATIONS: Council President Mr. Edwards read card received from Mr. and Mrs. Sharpe, 12 N. Water Street complimenting the Borough, Maintenance and Police staff.

BOROUGH MANAGER: Mr. Williams presented his monthly report. He created sub accounts of General Fund to track items more effectively. He received no responses yet from contractors or aquatic architects on the pool filtration system. It was suggested he contact Mrs. Amanda Craft to see what architects or contractors they are using for the splashpad. Mr. Williams presented the 2024 proposed budget.

KRAFT CODES: Mr. Fiant presented his report for review. Mr. Mellon asked Kraft to provide a breakdown of costs for addresses with multiple violations. Discussion regarding sidewalk inspection, and clarification of right of way for permits. Borough to create policy on permit issuance for sidewalk repair or replacement. Further discussion needed.

MS. KELLER: Ms. Keller presented a request from the Library for the Borough to donate an individual pool membership for the Holiday raffle. **Motion** moved by Mr. Mellon to approve the donation, seconded by Ms. Keller. Motion carried unanimously.

MRS. WINDLEY: Discussed tree lighting event on December 3, 2023.

MRS. HOPPLE: Discussion regarding implementing an ordinance on feeding stray cats. Shared information on CELG meeting at Albright and some insights into what other municipalities are doing to combat the issues with cats. **Motion** moved by Mrs. Hopple, seconded by Ms. Keller to issue gift cards to employees not to exceed \$1,350.00. Motion carried unanimously. Mr. Williams will create pay increase resolution. Discussion held regarding War Memorial. Mr. Williams will contact Solicitor. Council is okay with Hometown Hero flags to be placed on Jefferson Street. Executive session for personnel requested.

EXECUTIVE SESSION: Council went into Executive Session at 8:17 p.m. for personnel reasons and returned at 8:35 p.m.

MAYOR GETTLE: **Motion** moved by Mr. Mellon, seconded by Mr. Craft to approve five-year contract for Chief Pontician. Motion carried unanimously. Contract attached to minutes.

MR. MELLON: Discussion of budget. **Motion** moved by Mr. Craft, seconded by Mrs. Hopple to advertise amended proposed budget. Motion carried unanimously.

MR. EDWARDS: Mr. Edwards informed Council that Folk Paving fixed the swale areas for a total of \$8,950.00. Mr. Mellon and the Solicitor will be handling the next steps. Discussion was held regarding incorrect usage of cans for recycling. Borough will draft a letter regarding cans for recycle use.

Motion moved by Mr. Craft, seconded by Ms. Keller to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:45 P.M.

Respectfully Submitted,

Charmaine Beck
Secretary