

WOMELSDORF BOROUGH COUNCIL WORKSHOP MEETING
Held at 101 W. High Street on
September 20, 2023

Council President Bruce Edwards called the meeting to order at 7:03 P.M. The meeting opened with the Pledge of Allegiance.

Present: Council Members: David Craft, Council President Bruce Edwards, Connie Keller, James Mellon Sr., Hector Feliciano (arrived at 7:12 pm), Borough Manager- Michael Williams, Police Chief- John Pontician, Secretary – Beth Sattizahn, Code Enforcement – Jeff Fiant.

Absent: Mayor Jennifer Gettle, Cindy Hopple, Shannon Windley, Maintenance Manager- Carl Liptak

Bills to be Paid - Council members reviewed and discussed the List of Bills to be Paid. **Motion** moved by Mr. Craft, seconded by Mr. Mellon to approve the list of bills to be paid as listed in the amount of \$28,919.51 Motion carried unanimously.

Bills to be Ratified – None

Payroll

Motion moved by Mr. Craft, seconded by Mr. Mellon to pay the current payroll. Motion carried unanimously.

Motion moved by Mr. Craft, seconded by Mr. Mellon to pay payroll between meetings. Motion carried unanimously.

Communications – Council members reviewed the List of Communications, with one requesting action. **Borough of Myerstown Fire Police Request** - **Motion** moved by Mr. Feliciano, seconded by Mr. Craft to allow our fire police to provide assistance to Borough of Myerstown for their Holiday Parade on November 25, 2023 (rain date November 26, 2023). Motion carried unanimously. Mr. Edwards asks that the MS4 Training from the Berks Steering Committee be forwarded to Kraft and Water and Sewer folks.

Citizens to be Heard - None

Borough Manager – Reports reviewed. Pool numbers will be presented for next month's meeting. Mr. Williams advised that Spence from McCarthy would communicate with JLM regarding charges due by the Borough, which are actually the responsibility of JLM/DGM. As required, Mr. Williams notified the governing body about the minimum municipal contributions (MMO) for 2024 Uniform and Non-Uniform Pension Plans. The Non-Uniform MMO is \$31,831.23 and the Uniform MMO is \$16,988.53, with about \$18,800 from the State for aid. The Joint Planning Commission is looking for a quorum for October 19th meeting. Mr. Mellon and Ms. Keller, Mr. Craft and Mr. Edwards have volunteered to attend. Mr. Williams advised he continues to look into who can install and service a pool filter system, and will keep the Council updated on findings. ADA Sidewalk issue discussed.

Kraft Codes – Mr. Fiant reviewed the report. Mr. Mellon inquired as to fees charged for each violation issued versus what is recouped from the property owner. Mr. Fiant will email

information to Mr. Mellon. The Firm representing JF Martin Project is looking to schedule a meeting with Borough representatives and PennDOT regarding truck traffic concerns.

Mr. Mellon – Paving issues were addressed and corrected by CMS. Discussion of speed limit signs and placements in the area of Conrad Weiser East Elementary School. Mr. Williams to prepare correspondence notifying Heidelberg Township of intention to place signs in the interest of child safety. Mr. Edwards directed Chief Pontician to place a 25-mph sign after the radar sign is moved.

Ms. Keller – Shared communication reply from PennDOT regarding a left/right turn arrow from the East/West directions of 419 and 422. Ms. Keller initiated discussion of East High Street project.

Mr. Craft – The Antique organization is looking to award grants at their September meeting, so we may have an answer from next week's meeting.

Chief Pontician – Presented Elaine Aungst to be hired as a Crossing Guard. **Motion**: Moved by Ms. Keller, seconded by Mr. Craft to hire Ms. Aungst at the rate of \$15 per hour. Motion carried unanimously.

Mr. Edwards – Reports on behalf of Mrs. Hopple that the Personnel Committee will meet next week to begin interviewing for the Secretary position. Mr. Edwards backdrop to traffic light report issues to Mr. Williams to contact Telco. Forward CELG Open House invite to Council to see if anyone wishes to attend to represent the Borough.

New Business - Motion by Mr. Feliciano, seconded by Ms. Keller to adopt Resolution 2023-04, to authorizing McCarthy Engineering to represent the Borough to apply for LSA Grant for Memorial Walls. Motion carried unanimously.

Motion by Mr. Craft, second by Ms. Keller to adopt Resolution 2023-03 to reduce Police Office Pension contribution for 2024. Motion carried unanimously.

Motion by Mr. Mellon, seconded by Mr. Feliciano to adjourn the meeting at 8:57 pm. Motion carried. Meeting adjourned.

Minutes Respectfully Submitted,

Beth Sattizahn
Secretary