

**WOMELSDORF BOROUGH COUNCIL MEETING**  
**Held at 101 W. High Street on May 2nd 2023**

Council President Bruce Edwards called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

**Attendees:** Council Members: Shannon Windley, Connie Keller, Cindy Hopple, Hector Feliciano (left at 7:30 pm), David Craft, Bruce Edwards Mayor Jennifer Gettle (arrived at 7:20), Office Jeff Futchko, Maintenance Manager Carl Liptak, Solicitor Julie Adams, Engineer Spencer Ericke, Borough Manager Michael Williams, Borough Secretary Rachel Brown, Secretary Beth Sattizahn

**Absent:** James Mellon Sr.

**Minutes:** **Motion** by Mrs. Hopple, seconded by Mr. Craft to approve the April 4<sup>th</sup> 2023 meeting minutes as presented. Motion carried unanimously. **Motion** by Mrs. Hopple, seconded by Mrs. Windley approving the April 18<sup>th</sup> 2023 meeting minutes as presented. Motion carried unanimously.

**Bills to be Paid:** Council members reviewed and discussed the list of bills to be paid. **Motion** by Mrs. Windley, seconded by Ms. Keller to approve the list of bills to be paid as listed in the amount of \$44,943.81. Motion carried unanimously.

**Payroll:** **Motion** by Mr. Craft, seconded by Mrs. Windley to pay the current payroll. Motion carried unanimously. **Motion** by Mrs. Hopple, seconded by Mrs. Windley to pay payroll between meetings. Motion carried unanimously.

**Communications –**

CELG – Golf outing flyer distributed for Thursday June 15th 2023 at Reading County Club. Deadline for registration is June 1.

CELG – 2023 Municipal Sponsorship Form **Motion** by Mrs. Hopple, seconded by Mrs. Windley to donate \$500. Mr. Edwards notes we've made this donation for the past several years.

Grant & Resource Workshop for Municipal Leaders & First Responders By Senator Gebhard and Congressman Meuser on June 15th at 9:30 am at Cabelas. Deadline for registration is June 9th. Let Beth or Mr. Williams know if you wish to attend.

**Citizens to be Heard -** Eileen Zerbe 106 S Pine St – Brought concern of parking on Pine St and “No Overnight Parking” signs removed as well as the yellow curb paint. Mrs. Hopple will discuss with Solicitor George and Carl will pull the original plans.

**Carl Liptak - Public Works/Maintenance-**

**Motion** by Mrs. Hopple, seconded by Mrs. Windley to credit Berks County Christian Softball League \$250.00 to their rental invoice for all the work they have completed and time donated working on the baseball field. 4-1 Vote. Ms. Keller opposed. Motion carried. Work continues on clean up from the storm in hauling away brush of residents, removing items which fell into the pool. Lifeguard stands sustained minor damage but can be repaired. Park bench work is on hold due to continued storm clean up. Carl will continue to look for pricing to repair ball field lights. Mrs. Hopple made a point to thank Carl and Trondell, the Volunteer Fire Companies and everyone who assisted with the recent elevator rescue. Carl presented two quotes to replace the pool vacuum. **Motion** by Mrs. Hopple, seconded by Mr. Craft to allow Carl to purchase a pool vacuum with a cap of \$7,000. Motion carried unanimously.

**Borough Manager –** Mr. Williams cancelled voice service at the Maintenance Building to save money. Inquiry from resident of HOAs to contact Carl to arrange for drop off branches as a result of the storm. Discussion on issuing a new address to a resident. Mr. Williams will coordinate with resident to contact Post Office.

**Solicitor –** Attorney Julia Adams presented signed MOU with Berks County Christian Softball League. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano to enter into Memorandum of Understanding with Berks County Christian Softball League. Motion carried unanimously. Stormwater agreement presented for signatures. **Motion** by Mr. Craft, seconded

by Mr. Feliciano to enter into the proposed stormwater agreement for 529 W High St. Motion carried unanimously.  
Recused: Mrs. Hopple

**Engineer** – Report of inspections. Mr. Ericke reviewed the Bethany Springwater Agreement with discussion. Based on paving cycle and cost share of agreement, a repaving project at Water Street will be considered next year. Reviewed roads with Mr. Mellon and Shawn from McCarthy and discussed plan for repaving to save monies on mobilization costs. Discussion on Mill Rd. becoming a one-way street and advise residents prior to anyone moving in. Mrs. Hopple advised Spence that only one War Memorial Bid received. **Motion** by Mr. Feliciano, seconded by Mrs. Windley for Spence to prepare bid documents for work at War Memorial. Motion carried unanimously. Discussion regarding Park Stream Wall and lights project. Mr. Edwards recommends a meeting with Mr. Paul Janssen to explain his insight on combining the Stream Wall project and the lights project.

**S. Windley** – Upcoming Community Yard Sale – May 13th

**C. Keller** – Upcoming events have been posted on the Library page. Discussion on notifications for weed citations.

**D. Craft** – Fire Company advised that siren should be installed on May 6<sup>th</sup>.

**H. Feliciano**- Open house at the Womelsdorf Pool, Saturday May 13<sup>th</sup> from 1 to 3 pm.

**C. Hopple** – Borough Office Summer Hours were discussed. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano. Unanimously carried. Borough Hours beginning May 29, 2023: Monday 9 am – 1 pm, Tuesday 9 am – 4 pm, Wednesday – Closed, Thursday 9 am – 1 pm, Friday 9 am – 4 pm.

**B. Edwards** – Mr. Edwards advised COG trash contract with Waste Management to be extended one more year. Mr. Edwards mentioned looking to get a 5-year MS4 waiver moving forward.

Moved into Executive Session at 8:55 pm. **Motion** by Mrs. Windley, seconded by Mrs. Hopple. Motion carried. Returned from Executive Session at 9:09 pm, with one action to be taken. **Motion** by Mrs. Windley, seconded by Mrs. Hopple to hire Terry Katzaman as a part-time officer with a probationary period at the rate of \$25.50 per hour. Motion carried unanimously.

**Mayor Gettle -No report**

**Officer Futchko** – Reviewed monthly incident report.

With no further business to be brought before Council, **Motion** by Mr. Feliciano, seconded by Mrs. Hopple to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Beth Sattizahn  
Secretary