

WOMELSDORF BOROUGH WORKSHOP MEETING

August 15, 2023

Council President Bruce A. Edwards called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

Attendees: Council Members: David Craft, Council President Bruce Edwards, Connie Keller, Mayor Jennifer Gettle (7:20 pm), Cindy Hopple, James Mellon Sr., Shannon Windley, Hector Feliciano (7:28 pm), Borough Manager- Michael Williams, Borough, Secretary – Beth Sattizahn, Jeff Fiant - Kraft Codes.

Absent: Maintenance Manager- Carl Liptak, Police Chief- John Pontician

Bills to be Paid: Council members reviewed the list of bills to be paid. **Motion** by Mr. Craft, seconded by Mrs. Hopple to approve the list of bills to be paid in the total amount of \$ \$23,625.92. Motion carried. Council members reviewed the bills to be ratified. **Motion** by Mr. Mellon, seconded by Mrs. Hopple to approve the list of bills to be ratified in the total amount of \$ 1,194.00. Motion carried.

Payroll: **Motion** by Mr. Craft, seconded by Mr. Mellon to pay the current payroll. Motion carried. **Motion** by Mrs. Hopple, seconded by Mr. Mellon to pay payroll between meetings. Motion carried. Mrs. Hopple mentioned that payroll direct deposit was affected by computer issues at the CPA so paper checks will be sent to employees for the next few weeks. No Borough employee accounts were affected.

Communications – **Motion** by Mrs. Hopple, seconded by Mr. Craft to approve payment for members or non-members of CELG from the Council to attend the CELG End of Summer Picnic on September 7. Council members to advise Beth or Mike to be registered. Mr. Craft offered to write an article showcasing achievements of the Womelsdorf Swim Team for Berks 1st Magazine. Communication from Comcast regarding extending broadband service.

Old Business – Lynn and Tim Kreider- advised that the Fire & Ice Festival raised over \$5,000 for Library. Lynn and Tim requested a waiver of land development study. The Borough is awaiting written zoning decision. **Motion:** contingent on receiving zoning decision, by Mrs. Hopple, seconded by Mrs. Windley. Motion carried. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano to increase credit card convenience fee to a flat 3% fee. Motion carried. The credit card convenience fees for the Pool will be discussed prior to next year's season.

Citizens to be heard: Eileen Zerbe- 106 S. Pine St – No comments; Barbara Whitmoyer 40 S 2nd St - discussion of incident involving actions of neighbor's dog and unstable fence along with unsafe front steps. The incident would be a civil domestic concern through the Berks Animal Control office.

Public Works – Mr. Williams reported on Mr. Liptak's behalf. The curb at Pine Street was repainted and the playground was re-mulched. Mr. Edwards reports the color of clay was selected for the new maintenance shed.

Borough Manager – Discussion and review of monthly reports. Discussion of backstop for traffic lights on both sides and why the fix hasn't worked. Mr. Williams to inquire with Telco.

Jeff Fiant – Kraft Codes – reviewed monthly reports of inspections and violations. Discussion of dog barking ordinance. Mr. Fiant will look into the concerns.

Mrs. Windley – Reviewed recent events and upcoming event. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano to accept resignation of Melissa Troutman and Deb Smith from Rec Board, effective immediately. Motion Carried. **Motion** by Mrs. Windley, seconded by Mr. Feliciano to accept new Rec Board members Joanne Sweeney and Tiffany Reichardt. Motion carried.

Mr. Mellon – Mr. Mellon asked for a representative at the Sewer Authority Meeting, Wednesday at 7 PM. Mrs. Keller volunteered. Signs were posted, notices placed on Borough web page and Borough Facebook page regarding street paving projects to be completed this week, and Emergency Services have been notified. Sidewalk quotes have been

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received and reviewed for 5th and 6th Streets, Paper Alley and behind Library. Mr. Mellon recommends delaying this project until next year's budget is developed. Mr. Mellon notes the Mill Rd. sidewalk project has not yet been poured. Also requests the speed radar sign be placed near the school as school will start next week.

Mrs. Keller- Discussion of Library staff vacant position. Mr. Edwards discussed options for Library employees and asks Mr. Williams to supply numbers on Library expenditures as we move forward on filling the positions. Discussion on the number of trucks traveling through town and where we are on PennDOT's schedule to repave High Street.

Mr. Craft – Awaiting cost on the pumper repair.

Mr. Feliciano – Past week's event at the pool went well. This week is the YMCA event.

Mrs. Hopple – Mrs. Hopple has requested that the light meters at the softball fields be checked in order to charge for light usage.

Mayor Jennifer Gettle – Chief Pontician held a meeting with the Crossing Guards. Requested the cross walks to be done before school year starts. **Motion:** by Mrs. Hopple, seconded by Mrs. Windley to approve hiring two new Crossing Guards, pending background checks, at the rate of \$15 per hour – James Potts and Pattie Sowa. Motion carried.

Mr. Edwards – Nothing new on the COG. Traffic study impact report reviewed. Mr. Edwards discussed a recommendation that while school is in session, there should be no truck traffic between 8:30 am to 9:30 am and from 3:00 pm to 4 pm. Mr. Mellon asks that we use the traffic study and the proposed subdivisions to leverage the High Street paving.

Executive Session: 8:37 pm – 8:45 pm

New Business- Motion by Mrs. Hopple, seconded by Mr. Mellon to hire LAF to mow traffic triangles at the rate of \$45 per cut. Opposed: Mrs. Keller. Motion carried. Motion by Mrs. Hopple, seconded by Mrs. Windley to advertise for a full-time Borough Secretary at the rate of \$20 per hour, with an increased following a successful probationary period.

Motion by Mrs. Hopple, seconded by Mrs. Keller to adjourn the meeting at 8:47pm. Motion carried.

Respectfully Submitted,

Beth Sattizahn, Secretary