

WOMELSDORF BOROUGH WORKSHOP MEETING

Held at 101 W. High Street on
September 20th 2022

Council President Bruce Edwards called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

Attendees: Council Members: James Mellon Sr., Connie Keller, Bruce Edwards, Police Chief John Pontician (arrive at 8:24 pm), Kraft Codes- Glen Bertloet (left at 8:36 pm), Maintenance Manager Carl Liptak, Borough Manager Michael Williams and Borough Secretary Rachel Brown,

Absent: Cindy Hopple, Mayor Jennifer Gettle, Hector Feliciano and Shannon Windley

Bills to be Paid: Council members reviewed and discussed the list of bills to be paid. **Motion** by Ms. Keller, seconded by Mr. Mellon to approve the list of bills to be paid as listed in the amount of \$37,200.42. Motion carried unanimously.

Payroll: **Motion** by Mr. Mellon, seconded by Mr. Craft to pay the current payroll. Motion carried unanimously. **Motion** by Mr. Mellon, seconded by Mr. Craft to pay payroll between meetings. Motion carried unanimously.

Communications: Nothing to report.

Citizens to be heard:

Eileen Zerbe – 106 S Pine St- questioned if any new police officers were hired yet.

Ed Davis- Miller Brothers Construction for Dollar General – Delay in the HOP permit; discussion followed under Engineer report.

Old Business: **Motion** by Mr. Mellon, seconded by Mr. Craft to remove off the table New Enterprise Stone & Lime Co. Payment Application #1. Motion carried. Discussion followed. **Motion** made by Mr. Mellon, seconded by Mr. Craft approving payment application #1 for New Enterprise Stone & Lime Co. in the amount of \$233,789.92 as recommended per McCarthy Engineering. Motion carried unanimously.

Maintenance Manager Carl Liptak: Fall Clean-Up is done, 6 roll off dumpsters. Drain pipe at the pool is in good shape. One of the vent pipes was underground, so while AH Moyer was inspecting the drain pipe, they dug up the vent pipe and extended it to vent correctly. Discussion on if the pool should be emptied or the water left in it.

Kraft Codes: Discussion of monthly report and properties that have needed immediate attention.

Engineer: Discussion on MS4 waiver, the Borough is under the population threshold and could apply for the 5-year waiver. **Motion** made by Ms. Keller, seconded by Mr. Craft to direct McCarthy Engineering to apply for the MS4 waiver on the Borough's behalf. Motion carried unanimously. Discussion on Olsen Group proposal, will discuss in more detail at next meeting. Discussion on the bridge at Mulberry Alley. Dollar General Engineer Ed Davis explained that he just received denial letter for a minimum use HOP for Miller Brothers to start dirt work on site. Discussion followed and possible using an entrance on McDonalds parking lot; Borough Council said "No" to a temporary entrance on Mill Road. Mr. Mellon and Mr. McCarthy offered to send letters and reach out to McDonalds and Penn Dot if Mr. Davis needs the assistance.

Borough Manager: Continued MS4 discussion.

Mr. Mellon: Planning commission met Monday night 9/19/2022 about a Sketch Plan for E. High Subdivision from Squire Hill LLC. Residents from East High Street were in attendance and concerned about flooding. C2C Design were in attendance as well answering any questions and noting concerns. Sewer Authority meets tomorrow.

Finance Committee – Mike and Lisa have been working on finance's and getting deposits put into QuicksBooks. Going through all the finances and making sure everything is in the correct Chart of Accounts. Should have a budget to actual report by the first meeting in October.

Ms. Keller: Nothing to report.

Mr. Kraft: Discussed Make a Splash with Davey Vendor Show in the park on October 1st.

Chief Pontician: Discussion on flashing stop signs. **Motion** made by Ms. Keller, seconded by Mr. Craft for flashing light up stop signs for crossing guards; up to the amount of \$800.00. Borough will cover what AAA does not cover. Motion carried unanimously.

Mr. Edwards: Nothing new to report still need to meet with the COG to see what each Boroughs cost to the COG would be for trash service monthly.

New Business:

- 2023 MMO Police Pension Plan & Non-Uniform Pension Plan.
 - **Motion** by Mr. Mellon, seconded by Ms. Keller for the 2023 Minimum Municipal Obligation for Non-Uniform Pension plan in the amount of \$20,713.05 and the Police Retirement Plan in the amount of \$7,109.62.
- Stormwater Management Agreement - Dollar General
 - **Motion** by Mr. Mellon, seconded by Ms. Keller to enter into Stormwater Management Agreement with JLM Real Estate Investments, LLC (Dollar General). Motion carried unanimously.
- Municipal Improvement Agreement – Dollar General
 - **Motion** by Mr. Mellon, seconded by Ms. Keller to enter into Municipal Improvement Agreement conditional on bond approval with JLM Real Estate Investments, LLC (Dollar General). Motion carried unanimously.
- Stormwater Management Agreement - Zimmerman Martin Subdivision
 - **Motion** by Mr. Mellon, seconded by Ms. Keller to enter into Stormwater Management Agreement with Dwain M. Martin and Jan Renae Martin; Lester Zimmerman and Elva M. Zimmerman. (Zimmerman Martin Subdivision). Motion carried unanimously.
- Municipal Improvement Agreement- Zimmerman Martin Subdivision
 - **Motion** by Mr. Mellon, seconded by Mr. Craft to enter into Municipal Improvement Agreement conditional on bond approval with Dwain M. Martin and Jan Renae Martin; Lester Zimmerman and Elva M. Zimmerman. (Zimmerman Martin Subdivision). Motion carried unanimously.
- Authorized Bank Signer
 - **Motion** by Mr. Mellon, seconded by Mr. Craft for adding Borough Manager Michael Williams on the Borough's bank accounts as an authorized signer. Motion carried unanimously.
- Treasurer Appointment
 - **Motion** by Ms. Keller, seconded by Mr. Mellon for appointing Borough Manager Michael Williams as Borough Treasurer. Motion carried unanimously.

With no further business to be brought before Council, **Motion** moved by Ms. Keller, seconded by Mr. Mellon to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:49 pm.

Respectfully Submitted,

Rachel C. Brown, Secretary