

**WOMELSDORF BOROUGH WORKSHOP MEETING**  
**Held at 101 W. High Street on May 17 2023**

Council President Bruce Edwards called the meeting to order at 7:00 pm. The meeting opened with the Pledge of Allegiance.

**Attendees:** Council Members: Shannon Windley, Cindy Hopple, Hector Feliciano (left at 7:30 pm), David Craft, Bruce Edwards, Police Officer Futchko, Maintenance Manager Carl Liptak, Kraft Codes Jeff Fiant, Borough Manager Michael Williams, Borough Secretary Rachel Brown, Secretary Beth Sattizahn

**Absent:** Connie Keller, Mayor Jennifer Gettle, Police Chief John Pontician

**Bills to be Paid:** Council members reviewed and discussed the list of bills to be paid. **Motion** by Mr. Craft, seconded by Mrs. Hopple to approve the list of bills to be paid as listed in the amount of \$43,217.29. Motion carried unanimously.

**Payroll:** **Motion** by Mr. Mellon, seconded by Mr. Feliciano to pay the current payroll. Motion carried unanimously. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano to pay payroll between meetings. Motion carried unanimously.

**Communications – Swim** Team donation solicitation.  
Redevelopment Authority County of Berks.

**Citizens to be Heard** - Eileen and Gary Zerbe 106 S Pine St. Mr. Zerbe revisited the history of Pine St. from zoning and planning perspective. Discussion on parking on Pine Street at Park Place Circle and the challenge of exiting and entering their driveway when vehicles are parked there. Mr. Zerbe is asking the yellow paint to be repainted.

**Old Business** – Mr. Mellon reported on the meeting with Fulton Bank including Mr. Williams, Mr. Edwards and Mrs. Hopple for account review and current yield improvement as well as available services such as fraud protection and investment vehicles. We are moving into on-line banking capabilities for expediency in managing accounts for the Borough Manager for three accounts - General, Payroll and Accounts Payable. **Motion** by Mr. Mellon, seconded by Mr. Craft to approve authorizing \$30 per month to view all three accounts on line, and \$10 per month for online checking capabilities. Motion carried unanimously. A meeting will be scheduled for follow-up.

**Carl Liptak - Public Works/Maintenance-**

Carl reported staff continued work on the pool, with a new filter needed for baby pool. CM High will be working to fix lights at softball field.

**Kraft Codes** – Reviewed report of violations and inspections. Discussion of issuing addressing which is done by the Borough. Kraft is available to assist Mr. Williams as needed. Discussion of ordinance regarding limit of dogs/cats per dwelling which is 6. Discussion on length of time dumpsters can occupy parking places along the street.

**Borough Manager** – Report. Mr. Edwards inquired regarding electric for street lighting and suggested a discussion with Paul Janssen. Mr. Williams will follow up.

**S. Windley** – Playground signups currently have 4 signed up and are planning their summer events. Chief Pontician is working with Terry Katzaman to get required paperwork to start.

**J. Mellon** – Sewer line litigation with a resolution to use a slip line process to resolve the issue, which has been delayed between Heidelberg and Bethany. Sidewalk piece is missing or was not installed near McDonald's or Hassler's property. Property owners need to be identified and notified. Mr. Mellon proposes we ask McCarthy to notify property owners and Mr. Williams will send the letter. Mr. Edwards questioned the Boyer's side of 422 for sidewalks for foot traffic. PennDot will be upgrading the sidewalks with handicap accessibility.

**D. Craft** – Nothing further on the Siren. Splashpad fundraiser event this Saturday at Bethany. Mrs. Craft is putting the finishing touches on a second grant.

**H. Feliciano**- Opening weekend for the Pool is coming up, with a Glow Party on Memorial Day 2 to 5. The newsletter has been posted.

**C. Hopple** – Expecting bids on the Stream Wall and War Memorial.

**B. Edwards** – MS4 project is completed. Mr. Edwards advises reaching out to the property owner to fix where silt is clogging up the pipe to the project. Discussion on what steps are needed to make Mill Street a one-way from Franklin to 3<sup>rd</sup>. **Motion** by Mrs. Hopple, seconded by Mr. Feliciano approving Borough of Womelsdorf to approve extending the contract with Waste Management for one more year. Motion carried unanimously.

With no further business to be brought before Council, **Motion** by Mr. Mellon, seconded by Mr. Feliciano to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Beth Sattizahn  
Secretary